

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, OCTOBER 21, 2019**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Geri McCaleb in the Council Chambers of City Hall.

**Present:** Council Members Bob Monetza, Josh Brugger, Dennis Scott, Mike Fritz, and Mayor Geri McCaleb.

**Absent:** None.

**Others Present:** City Manager Patrick McGinnis, City Clerk Linda L. Browand, Assistant to the City Manager Ashley Latsch, Finance Director Amy Bessinger, Main Street Director Jeremy Swiftney, and Public Safety Officer Ryan Enlow.

**INVOCATION/PLEDGE OF ALLEGIANCE**

The invocation was given by Pastor Kurt Wenzelburger, St. John's Lutheran Church, and was followed by the Pledge of Allegiance as led by Mayor McCaleb.

**APPOINTMENT TO BOARDS & COMMISSIONS**

**19-280** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to appoint Jim Bonamy to the EDC/BRA with a term ending March 31, 2023; Aaron Van Baal to the Duncan Park Commission with a term ending June 30, 2020; David Hudson to the Construction Board of Appeals with a term ending December 31, 2020; Amy Bessinger to the Building Authority with a term ending June 30, 2020 and also to the EDC/BRA with a term ending March 31, 2022. This motion carried unanimously.

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**19-281** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the consent and regular agendas, as presented. This motion carried unanimously.

**GENERAL BUSINESS/CALL TO AUDIENCE**

Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue.

Main Street Director Swiftney thanked Mayor McCaleb and City Council for their support of ArtWalk this year.

**CONSENT AGENDA**

**19-282** Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to approve the special, closed, and regular council meeting minutes of October 7, 2019. This motion carried unanimously.

**19-283** Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to approve the bills memo in the amount of \$760,845.24. This motion carried unanimously. (Attachment A)

**19-284** Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to permit WAWL Community Radio to produce and present local origination programming on the three City Public, Educational, and Government Access Channels on the Spectrum/Charter cable television system and authorize the Mayor to sign the letter of agreement. This motion carried unanimously.

**NEW BUSINESS**

**19-285** Moved by Council Member **Fritz**, seconded by Council Member **Brugger**, to affirm the content of a proposed resolution for consideration, with the removal of #6, by the Grand Haven Board of Light and Power. This motion carried unanimously. (Attachment B)

After Council discussion the sixth action was removed from the resolution.

Moved by Council Member Brugger, seconded by Council Member Fritz, to waive payment of an invoice dated June 6, 2019, in the amount of \$41,994.72 for services related to care and maintenance of Duncan Park between July 1, 2015 and May 31, 2019 and to fund the care and maintenance of Duncan Park as determined by the Duncan Park Commission in an amount not to exceed \$10,000 for the fiscal year ending June 30, 2020. This motion was postponed after council discussion.

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City Manager McGinnis reported that the City had received verbal assurance since January 2015 that the Duncan Park Commission would start a "tab" with the City to provide maintenance activities until the "new" Duncan Park Commission was completed and all litigation was exhausted. The Community Foundation was billed for services from 2015-2018 as it was thought all litigation was completed.

The Commission has now asked the City to waive all fees and also pay \$10,000 per year to maintain the park. The Community Foundation had a fund established to pay for the maintenance and operation of Duncan Park and it generated more than enough interest to satisfy this obligation.

Duncan Park Commission Chair Cotner stated that the City should meet the requirement of the deed of trust from Mrs. Duncan to pay for the care and maintenance of the park.

Council felt more discussion was necessary on this issue.

**19-286** Moved by Council Member **Monetza**, seconded by Council Member **Brugger**, to postpone until the November 4 council meeting the request to waive payment of an invoice dated June 6, 2019, in the amount of \$41,994.72 for services related to care and maintenance of Duncan Park between July 1, 2015 and May 31, 2019 and to fund the care and maintenance of Duncan Park as determined by the Duncan Park Commission in an amount not to exceed \$10,000 for the fiscal year ending June 30, 2020. This motion carried unanimously.

### REPORTS BY CITY COUNCIL

Council Member Brugger attended several events: Forever Grand Haven Town Hall meetings, the Ottawa County legislative update, and hosted a mock council meeting with seniors from Central School.

Council Member Monetza also attended the Ottawa County legislative update. The Planning Commission had a full case load at their last meeting including discussions on medical marijuana. The West Michigan Shoreline Regional Development Commission (WMSRDC) had a policy committee meeting and had a good discussion regarding Harbor Transit and other transit systems' ability to cross county borders.

Council Member Fritz commented on the Duncan Park request that the fund at the Community Foundation in 1994 for the purpose "...to provide funds for the maintenance and operation of Duncan Park."

Council Member Scott had no report.

Mayor McCaleb stated the Ottawa County legislative forum was good to have a face-to-face with legislators. She also attended the WMSRDC meeting. She agreed that transportation was a big issue and she hoped Harbor Transit and MAT would be able to connect. She hoped the City could come up with a solution regarding Duncan Park.

### **REPORT BY CITY MANAGER**

#### Haunted Haven

“Haunted Haven” would be held on Halloween night at the same time as the trick-or-treating downtown. This year the event would be held in the Depot building.

### **GENERAL BUSINESS/CALL TO AUDIENCE**

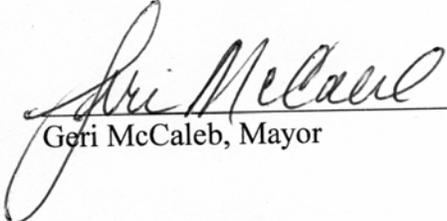
Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue.

Mr. Mike Weavers, 637 Lake, asked that the snow fence be placed on the beach due to sand blowing from the recent storms. He also had not heard anything recently on the status of Harbor Island.

City Manager McGinnis replied that the snow fence generally was not installed until late October. As far as Harbor Island, no plan was in place as it was hard to see what corrective actions could be taken. Until the water level went down and damages assessed, there was nothing that could be done.

### **ADJOURNMENT**

After hearing no further business, Mayor McCaleb adjourned the meeting at 9:03 p.m.

  
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Geri McCaleb, Mayor

  
\_\_\_\_\_  
Linda L. Browand, City Clerk

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Attachment A

To: Patrick McGinnis, City Manager  
 From: James Bonamy, Finance Director  
 CM Date: 9/3/2019  
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	August 28, 2019 WARRANT	August 23, 2019 WARRANT	August 20, 2019 WARRANT	VOIDS	TOTALS
101	General Fund	\$38,044.78	\$64,526.52	\$9,087.95	\$0.00	\$111,659.25
202	Major Street Fund	\$537.46	\$16,684.17	\$64.85	\$0.00	\$17,286.48
203	Local Street Fund	\$0.00	\$6,987.75	\$0.00	\$0.00	\$6,987.75
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Hokins Boat Storage TIF	\$55.02	\$0.00	\$0.00	\$0.00	\$55.02
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$504.00	\$0.00	\$0.00	\$504.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$1,967.49	\$10,219.10	\$500.00	\$0.00	\$12,686.59
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$61,023.64	\$0.00	\$0.00	\$61,023.64
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$184,550.08	\$898.16	\$0.00	\$185,448.24
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$1,389.57	\$0.00	\$0.00	\$1,389.57
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$13,700.22	\$1,249.72	\$0.00	\$0.00	\$14,949.94
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
588	Harbor Transit Fund	\$8,622.48	\$11,597.92	\$1,985.06	\$0.00	\$22,205.46
590	City Sewer Fund	\$1,258.32	\$96,675.80	\$514.15	\$0.00	\$98,446.27
591	City Water Fund	\$575.13	\$3,066.58	\$0.00	\$0.00	\$3,641.71
594	City Marina Fund	\$598.33	\$1,466.47	\$752.57	\$0.00	\$2,817.37
661	Motorpool Fund	\$268.30	\$2,475.37	\$353.59	\$0.00	\$3,097.26
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$88.40	\$427.00	\$0.00	\$0.00	\$515.40
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$1,416,388.91	\$0.00	\$0.00	\$1,416,388.91
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
731	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$67.09	\$148,737.48	\$0.00	\$0.00	\$148,804.57
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805	Harbor Trolley LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$124.16	\$5,544.36	\$491.11	\$0.00	\$6,159.63
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$65,905.18	\$2,033,514.44	\$14,647.44	\$0.00	\$2,114,067.06

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:  
 \$2,114,067.06 Total Approved Bills  
 \$1,416,904.31 Minus eligible bills for release without prior approval: including Utility,  
 Retirement, Insurance, Health Benefit, and Tax Collection Funds  
 \$697,162.75

Attachment B

**Board of Light and Power Resolution  
Regarding Information Sharing with the City Council**

WHEREAS, City Council (Council) is responsible for oversight of the Board of Light and Power (Board) electric utility as is established within the City Charter;

WHEREAS, City Council must approve any future request for revenue bond financing of BLP projects, as required in the Charter and the Revenue Bond Act, and Council must have current and timely knowledge of Board activities to better facilitate that review and approval process; and

WHEREAS, these activities require comprehensive information sharing between the City Council and the Board of Light and Power;

NOW THEREFORE, BE IT RESOLVED, that the Board agrees to facilitate this process through the implementation of following actions.

- (1) The Mayor and City Council shall be provided by the BLP with advance copies of Board meeting materials (including all detail received by Board members) no later than the end of day on Monday before a regularly scheduled Board meeting.
- (2) The Board shall provide Council, through the City Clerk, copies of the BLP's **monthly financial statements, its monthly retail sales dashboard, and its monthly power supply dashboard with each adopted meeting minutes.**
- (3) Each calendar quarter, the Board, or its designated representative, shall provide a **brief report and presentation** directly to Council at a public meeting, highlighting BLP activities (including a quarterly financial summary and operations review) that have occurred over the last quarter and that may be planned over the next.
- (4) The BLP shall provide to the Council such documentation as may be requested of any approved purchasing policies and practices, or of any other **internal BLP materials that contain or reference current BLP administrative policies and practices.**
- (5) **Any power purchase contract that exceeds five years in duration shall be presented to and approved by the City Council in order for the contract to have force and effect.**
- ~~(6) Any purchase other than power purchases that exceeds five years in duration or \$100,000 in value shall be presented to and approved by the City Council in order for the contract to have force and effect.~~