

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN**

**Parks and Recreation Board**

**Meeting Minutes  
August 7, 2019**

The Parks and Recreation Board meeting was called to order on August 7, 2019 at 6:03 p.m. in the Grand Haven City Hall Conference Room.

**Present:** Tami Harvey-Chair  
Tonya Christiansen, Co-Chair  
Rich Dawkins

**Absent:** Don Spry  
Nicolette Nees

**Also Present:** Derek Gajdos, DPW Director and Board liaison, Mike Fritz, Mayor Pro-tem.

**Minutes**

A motion was made by Christiansen and seconded by Dawkins to approve the P&R Board meeting minutes from July 10, 2019.

**New Business**

**19-56 Poort Wedding**

**Request Made by:** Spencer Poort

**Type of Event:** Wedding Ceremony

**Location:** City Beach

**Date(s) of Event:** July 18, 2020

**Time Frame:** 3:00 p.m. to 5:00 p.m.

**Attendee Count:** 60

**Scheduling Conflict:** None at this time

**Notes:** Setup at 3:00 p.m., Ceremony at 4:30 p.m., Cleaned Up/Out by 5:00 p.m.

A motion was made by Christiansen and seconded by Dawkins to approve the Poort Wedding event on City Beach on July 18, 2020 from 3:00 p.m. to 5:00 p.m.

**The Motion was Approved 3-0**

**19-57 Timmer-Herman Wedding**

**Request Made by:** Jamie Herman

**Type of Event:** Wedding Ceremony

**Location:** Waterfront Stadium  
**Date(s) of Event:** May 23, 2020  
**Time Frame:** 12:00 p.m. to 5:00 p.m.  
**Attendee Count:** 125  
**Scheduling Conflict:** None at this time  
**Notes:** Please note that this is the first wedding request for Waterfront Stadium. The request is for the Saturday of Memorial Day Weekend, asking to reserve the Stadium for 5 hours. Setup at 12:00 p.m., Ceremony at 4:00 p.m., Cleaned Up/Out by 5:00 p.m.

A motion was made by Christiansen and seconded by Spry to approve the Timmer-Herman Wedding event at Waterfront Stadium on May 23, 2020 from 12:00 p.m. to 5:00 p.m.

**The Motion was Approved 3-0**

**19-58 Special Event – ArtWalk 2019, Opening Gala**

**Request Made by:** Vicki Ellis, Grand Haven Main Street DDA  
**Type of Event:** Community Event  
**Location:** Waterfront Stadium  
**Date(s) of Event:** September 17, 2019  
**Time Frame:** 5:00 p.m. to 9:00 p.m.  
**Attendee Count:** 75  
**Scheduling Conflict:** None at this time  
**Notes:** Setup at 5:00 p.m., Event at 6:00 p.m., Cleaned Up/Out at 9:00 p.m.

A motion was made by Christiansen and seconded by Dawkins to approve the special event ArtWalk 2019, Opening Gala at Waterfront Stadium on September 17, 2019 from 5:00 p.m. to 9:00 p.m.

**The Motion was Approved 3-0**

**19-59 Special Event – Artwalk 2019, 4<sup>th</sup> Grade Education Day**

**Request Made by:** Vicki Ellis, Grand Haven Main Street DDA  
**Type of Event:** Community Event  
**Location:** Waterfront Stadium  
**Date(s) of Event:** September 24, 2019  
**Time Frame:** 9:30 a.m. to 1:00 p.m.  
**Attendee Count:** 450  
**Scheduling Conflict:** None at this time  
**Notes:** See Special Event Application with Item 19-58. Setup at 9:30 a.m., Event at 10:00 a.m., Cleaned Up/Out by 1:00 p.m.

A motion was made by Christiansen and seconded by Dawkins to approve the special event ArtWalk 2019, 4<sup>th</sup> Grade Education Day at Waterfront Stadium on September 24, 2019 from 9:30 a.m. to 1:00 p.m.

**The Motion was Approved 3-0**

**19-60 Special Event – ArtWalk 2019, Music on the Waterfront**

**Request Made by:** Vicki Ellis, Grand Haven Main Street DDA

**Type of Event:** Community Event

**Location:** Waterfront Stadium

**Date(s) of Event:** September 29, 2019

**Time Frame:** 6:00 a.m. to 6:00 p.m.

**Attendee Count:** 120

**Scheduling Conflict:** None at this time

**Notes:** See Special Event Application with Item 19-58. Setup at 6:00 a.m., Event at 1:00 p.m., Cleaned Up/Out by 6:00 p.m.

A motion was made by Christiansen and seconded by Dawkins to approve the special event ArtWalk 2019, Music on the Waterfront at Waterfront Stadium on September 29, 2019 from 6:00 a.m. to 6:00 p.m.

**The Motion was Approved 3-0**

**19-61 Special Event – ArtWalk 2019, Closing Celebration**

**Request Made by:** Vicki Ellis, Grand Haven Main Street DDA

**Type of Event:** Community Event

**Location:** Waterfront Stadium

**Date(s) of Event:** October 3, 2019

**Time Frame:** 2:00 p.m. to 11:00 p.m.

**Attendee Count:** 100

**Scheduling Conflict:** None at this time

**Notes:** See Special Event Application with Item 19-58. Setup at 2:00 p.m., Event at 7:00 p.m., Cleaned Up/Out by 11:00 p.m.

A motion was made by Dawkins and seconded by Christiansen to approve the special event ArtWalk 2019, Closing Celebration at Waterfront Stadium on October 3, 2019 from 2:00 p.m. to 11:00 p.m.

**The Motion was Approved 3-0**

**19-62 Beach WOD**

**Request Made by:** Sarah Smiddy, 321 Wellness

**Type of Event:** Beach Workout

**Location:** City Beach

**Date(s) of Event:** August 24, 2019

**Time Frame:** 8:30 a.m. to 11:00 a.m.

**Attendee Count:** 30

**Scheduling Conflict:** Fresh Swell - beach cleanup and surfing instruction; event item # 19-33 approved by P & R Board on 5/1/19, event runs 8:30 a.m. to 12:00 p.m.

**Notes:** Setup 8:30 a.m., Event at 9:00 a.m., Cleaned Up/Out by 11:00 a.m.

A motion was made by Christiansen and seconded by Dawkins to approve the Beach WOD event on City Beach on August 24, 2020 from 8:30 a.m. to 11:00 a.m.

**The Motion was Approved 3-0**

**General Business**

- In accordance with the City Clerks directive, it has been requested that an emergency contact information sheet be filled out by all Board members in case of emergency.
- Pickleball Club proposed court expansion. Board members discussed options and requested that staff follow through with any challenges that staff may identify. Conceptual plans were reviewed positively. The Board suggested that they return to the next Parks Board meeting in September with a formal request if all details are worked out with City staff.

**Adjournment**

It was moved by Dawkins seconded by Christiansen to adjourn the meeting at 6:39 p.m.