



**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
MINUTES FOR
MUSICAL FOUNTAIN COMMITTEE MEETING
CENTRAL PARK PLACE*
421 COLUMBUS AVE
TUESDAY, JUNE 13 2023
6:00 PM**

Committee members unable to attend are requested to contact Derek Gajdos, City Liaison, at dgajdos@grandhaven.org or 616-847-3493

1. MEETING CALLED TO ORDER

- ◆ Called to order at 6:02pm

2. ROLL CALL

- ◆ Nicki Bonczyk, Andy Cawthon, Sally Creason, Ivy DeWitt, Stancie McClellan, Terry Stevens, Jerry Troke
- ◆ Guests Derek Gajdos, Maria Boersma (City Clerk), Ashley, Brad Boyink, Timothy Price, Kennard Creason

3. APPROVAL OF AGENDA

- ◆ 6:04pm

4. CALL TO AUDIENCE

- ◆ Kennard Creason – thanking the committee
- ◆ Brad Boyink – Formal apology for the previous events
- ◆ Ashley – Formal apology for the events and situation with policies, OMA, board orientation and guidelines.
- ◆ Maria Boersma – Handed out OMA handbooks and fact sheets for OMA with definitions and requirements to members. Will be answering questions about OMA, discussing parliamentary procedures, Email quorum violations, and work sessions and calling closed meetings.
- ◆ Ivy DeWitt – Thanking everyone
- ◆ Nicki Bonczyk – Formal thanks to Brad for working together to sort things out.

5. AGENDA

- **Consideration of resignation of Jerry Troke as Committee Chair**
 - ◆ Letter handed out to members resigning at 6:17pm
 - ◆ Will remain as a member of the committee.
 - ◆ Motion from Andy, second by Nicki at 6:18pm
 - ◆ Resignation – TABLED at 6:49pm
 - Accepted – Nicki, Sally, Ivy

- Does Not Accept – Andy, Stancie, Terry
- ♦ City advised they will look into ex officio members being able to vote.
- **Review of Open Meetings Act requirements**
 - ♦ Recesses as done at our prior meeting are not allowed.
 - ♦ All committee business must be done in our monthly meetings.
 - ♦ Emails can be used for resource distribution only, no group responses or dialogues.
 - Per the city – We will most likely never meet the requirements for a closed session.
- **Formal discussion of recess conversation which occurred at May 9, 2023 meeting**
 - ♦ Review and approval of proposed minutes for recess
 - ♦ 53 minutes of recess to discuss options.
 - ♦ Ivy's song list was brought up during this time.
 - ♦ Attorney opinion from 2021 – the city is working on making this a policy and a public version. Once it is drafted, it will be brought to City Council.
- **Correction and approval of regular Committee meeting minutes of May 9, 2023**
 - ♦ Motion to approve by Nicki, second by Andy – carried unanimously - at 7:25pm
 - ♦ May minutes still need to be sent to Derek
- **CITY AND MAINTENANCE ITEMS**
 - ♦ Stairwell roofing material status – just has to be picked up
 - ♦ Lower speaker house garage door installation scheduled for June 20
- **PRODUCTION ITEMS**
 - Status of No Requests city policy
 - ♦ Continue to operate under the Attorney opinion
 - Review of Song Process draft document
 - ♦ In process with Terry, Jerry and Nicki
 - ♦ Will send out draft to proofread prior to next meeting.
- **MARKETING ITEMS**
 - Consideration of Working Group to consider and create Tour Policy
 - ♦ Per the city – this group can be a maximum of 3 people
 - ♦ Andy and Jerry to volunteer
 - ♦ Terry looking into if he can vote or be counted towards a quorum
 - ♦ Rack cards were distributed but denied by a welcome center manager – Andy to inquire with that location to see why they didn't want the cards
 - ♦ Grand Haven Beach Co. has shirts in and video is completed but pending his post
- **FINANCE ITEMS**

- Reconsideration of expenditure rules previously adopted due to OMA requirements.
- ♦ Mention of possibly dissolving the committee and shifting over to FOMF
- ♦ Currently, FOMF members are Jerry Troke as president/treasurer, Terry Stevens as vice president, and Andy Cawthon as secretary
 - Andy will be getting an update from the lighthouse conservancy.
 - Lighthouse Conservancy – Clarifying roles, best practices and bylaws.

6. OLD/UNFINISHED BUSINESS

7. OTHER NEW BUSINESS

- ♦ Ivy requesting a read-out at the beginning of meetings to do a catch up
 - Jerry to start doing a Committee Chair's Report
 - Member Reports for anyone that had action items
- ♦ Concern about the gap in programmers
 - Brad Boyink is offering to start training programmers on software, limitations of the fountain and technique.
 - Perhaps hold lessons in the library?
- ♦ Derek Gajdos – please double check your emails to make sure correct email is being used.
 - Draft minutes need to be available 8 days after the meeting is held.
 - Approved minutes need to be submitted within 10 days.
 - Agenda needs to be sent to him 7 days prior to the meeting.
- ♦ Stancie McClellan's departure (THANK YOU STANCIE)
 - Can continue to partake in the committee until position is filled
- ♦ 7th Committee Member chair is now open
 - Mayor is interviewing candidates

8. NEXT MEETING DATE – July 11, 2023

9. ADJOURNMENT

- ♦ Adjourned at 7:57pm by chairman