

Minutes

Grand Haven Main Street - Board of Directors

Grand Haven Central Park Place – Woodbine Room

June 8th, 2023

1. Meeting Called to Order at 7:04 am

2. **Present:** Joyce Workman, Chris Weavers – Stevenson, Kristin Hibbard, Cara Galbavi, Catherine McNally, Laura Girard, Todd Hancock, Kelly Larson, Lynn Negen, Nathan Patterson, Bob Warren, Todd Anthes, Jeremy Swiftney.

3. Call to Audience/Public Comments:

- a. Tim Price – Assistant City Manager.
- b. Robin Fraker 117 Washington - Prospective board member/ resident above Aldea.
- c. Jason – Jeep Fest – Thank you \$9,300 Ferry Elementary proceeds awarded.
- d. Michael Rutherford – Resident of Grand Haven.
- e. Chandi Pape – Applicant for Director.

4. Acceptance of the Consent and Regular Agenda:

a. Motion by Kelly Larson, Second by Todd Anthes to approve.

- i. **Yes:** Bob Warren, Nathan Patterson, Lynn Negen, Kelly Larson, Todd Hancock, Laura Girard, Catherine McNally, Cara Galbavi, Kristin Hibbard, Chris Weavers, Todd Anthes, Joyce Workman.
- ii. **Abstain** – none.

b. Motion Approved

5. Consent Agenda

a. Motion by Kelly Larson, Second by Catherine McNally to approve the consent agenda.

- i. **Yes:** Bob Warren, Nathan Patterson, Lynn Negen, Kelly Larson, Todd Hancock, Laura Girard, Catherine McNally, Cara Galbavi, Kristin Hibbard, Chris Weavers, Todd Anthes, Joyce Workman.
- ii. **Abstain** – none.

b. Motion Approved

6. Treasurer's Report

a. Motion to approve the current year Financials by Bob Warren, Second by Kelly Larson.

- i. **Yes:** Bob Warren, Nathan Patterson, Lynn Negen, Kelly Larson, Todd Hancock, Laura Girard, Catherine McNally, Cara Galbavi, Kristin Hibbard, Chris Weavers, Todd Anthes, Joyce Workman.
- ii. **Abstain:** none.

b. Motion Approved

c. Notes:

- i. Inquiry by Kelly regarding TIFF fund interest on page 3 of financial statements; Jeremy to report back.

7. Pollinator Pathway Request

a. Motion to Approve by Kelly Larson, Second by Todd Anthes.

- i. **Yes:** Bob Warren, Nathan Patterson, Lynn Negen, Kelly Larson, Todd Hancock, Laura Girard, Catherine McNally, Cara Galbavi, Kristin Hibbard, Chris Weavers, Todd Anthes, Joyce Workman.
- ii. **Abstain:** none.

b. Motion Approved

c. Notes: Discussion Regarding Maintenance

- i. Garden Club already works on pollinator pathway behind Marushka.
- ii. Volunteer – Myrtle and her group will maintain the 4 new beds.
- iii. Signage – Educational on flowers & reference to downtown.
- iv. Initiative is part of Park on the Hill approved by RR. Highlight under utilized space - County Building & Central Park Place.
- v. Catherine mentioned dog walking is a maintenance consideration. Post office is in need of improvements.
- vi. Goal is improvement by parking.

8. Social Media Contract Services

a. Motion to Hire Shyle Lyons & Authorize Joyce to sign by Catherine McNally, Second by Laura Girard.

- i. **Yes:** Bob Warren, Nathan Patterson, Lynn Negen, Kelly Larson, Todd Hancock, Laura Girard, Catherine McNally, Cara Galbavi, Kristin Hibbard, Chris Weavers, Todd Anthes, Joyce Workman.
- ii. **Abstain:** none.

b. Motion Approved

c. Notes:

- i. Discussion of website update. Let's keep website separate was the consensus.
- ii. Discussion of cost to over haul & goal is for new director to determine next steps.

9. Board Member Handbook

- a. Jeremy reviewed board member handbook and plans to update Kelly Larsons phone so it is not her personal cell phone number.

10. Outdoor Dining Update

- a. Jeremy discusses outdoor dining.
- b. Joyce encourages board to frequent first block and keep herself, Ashley and Tim up to date with concerns, if any.
- c. Bikes on first block discussion.
- d. Scooters /Electric bike parking discussion.

11. Transition Update

- a. Hiring interview update by Joyce.

12. Directors Report

- a. 64 bags – Sold at \$6. Merchants selling for \$8 a bag. 500 bags ordered & received to date and nearly all sold from DDA to stakeholders.

- b. Development opportunities in Centertown update.
- c. Upcoming Event Dates
 - i. Halloween – Consider changing dates with coordination Bones Around Town to encourage patrons to stay downtown versus trick or treat and depart for evening neighborhood trick or treating.

13. Chair's Report

- a. Training & Onboarding of new director update.

14. Farewell to Jeremy and Bob

15. Call to Audience

Meeting adjourned at 8:20am

Submitted by Kristin Hibbard