

Human Relations Commission
CMO Conference Room
11 N. 6th Street
Minutes
February 24, 2020

Meeting called to order by Masko at 5:10 pm.

Present: Rhonda Kleyn, Angela Tran, Wes McGee, Barbara VanHorsen, Reyna Masko, Alexa Redick and Louann Werksma

Absent: Dennis Swartout, Sam Woitesheck and Alyson Brummitt

Guests: Mayor, Bob Monetza, Ashley Latsch, Assistant to the City Manager, Al Vandenberg, Ottawa County Administrator and Kayler Sweeney, Ottawa County Intern

New Business:

1. Strategic Planning-Al Vandenberg facilitated the strategic planning process. A full report is attached to the minutes.

Meeting was adjourned at 8:20 p.m.; motion by Redick, seconded by Woitesheck, all in favor

Grand Haven Human Relations Commission
Strategic Planning Session February 24, 2020
Objective Ranking

Objective	Rank
Define HRC Committee goals and scope	39
Develop job descriptions and leadership expectations (assigned roles & responsibilities)	35
Develop HRC funding plan	35
Develop collaboration plan	26
Develop HRC brand	23
Create HRC culture	21
Complete visionary award funding plan	19
Develop communication plan including communication process	19
Develop recruiting strategy for HRC Board	17
Continue role in fiesta	16
Review ordinance (inc. complaint review process) (review all HRC documentation)	16
Develop process for evaluating new opportunities	15
Town Hall meetings	10
Develop transition and succession plan (including onboarding)	8
Implement implicit bias training (HRC & City Council)	8
Review/simplify mission and diversity statements	7
Develop plan for regular community engagement for volunteers and events	7
Consider whether to develop affordable housing plan	4
Consider role in STEM mentoring opportunities	3
Continue dinner dialogues and comment conversations	3
Complete community DEI survey	0
Develop DEI evaluation plan	0
Suggest new topics for Momentum Center	0