



**HARBOR TRANSIT MUTI-MODAL TRANSPORTATION SYSTEM (HTMMTS)
GRAND HAVEN CHARTER TOWNSHIP HALL
JANUARY 23, 2019
Minutes**

Meeting Called to Order at 5:30 p.m.

Present: Craig Bessinger, Michael DeWitt, Joanne Marcetti, Bill Cargo, Pat McGinnis, Bob Monetza, Pete LaMourie, Gordon Gallagher, Cathy Pavick

Absent: Joel TePastte, Christine Burns

Also Present: Transportation Director Steve Patrick, Finance and Compliance Coordinator, Anthony Dionese, Operations Manager.

Approval December 12, 2018 Special HTMMTS Board Meeting Minutes

Motion by Bill Cargo, support by Mike DeWitt to accept the minutes of the December 12 Special HTMMTS Board Meeting minutes

Additions/Corrections to the Agenda

None

Approval of Regular Agenda

Motion by Gordon Gallagher, support by Bill Cargo to approve the meeting agenda for tonight as printed. Motion carries.

General Business / Call to Audience

None

New Business:

Discussion/action on the Annual Report and the 2020 Budget for MDOT

Motion by Bill Cargo to approve the 2019-2020 Budget which includes the "Contract Clauses Certification" and the "Resolution of Intent," second by Pete LaMourie. Motion carries.

Discussion/Review of TIP Projects for 2019 & TIP Projects for 2020 – 2023

This past month staff has been required to submit to the local Metropolitan Planning Organization (MPO) which for us is the West Michigan Shoreline Regional Development Commission (WMSRDC) our lists of projects for 2020-2023. This list becomes part of the TIP (Transportation Improvement Plans) for the MPO which then submits the cumulative list to MDOT.

Discussion on the eventual purchase of BS&A Software license for Harbor Transit.

The Board began a discussion about possibly switching fiscal years from July 1 through June 30 to October 1 through September 30 to align with the fiscal year of the Michigan Department of Transportation. The transition would be smoother with the purchase of an independent software license. Steve will gather additional information to possibly recommend a change at a future meeting.

Discussion/update on purchase of new buses.

Three buses ordered right now. We may convert them at an "up-fitter" called Rausch Engineering. If we decide to go to propane, it will push delivery back to June or July.

Discussion on the status of Harbor Transit staff reorganization.

Looking at Assistant Operation Manager – no applications for internal posting; have a good candidate that is well qualified and may be brought on board shortly.

Discussion/action on Memorandum of Understanding for emergency transportation service for North Ottawa Community Health System.

Motion by Bill Cargo, second by Gordon Gallger, to approve the Memorandum of Understanding with North Ottawa Community Health System as presented. Motion carries.

Old Business

2018 Grant Status with the FTA

Cleaning up open grants that are not fully closed yet. Staff is working with the system to properly document everything and finalize all appropriations.

Board Members Comments:

Joanne Marcetti and Bill Cargo complemented our new staff member Dana Appel. Pete LaMourie asked about CMAQ money going away due to non-attainment status.

Gordon Gallagher expressed distress that Dana Appel is no longer helping staff the Township Finance Function.

Next regularly scheduled Board Meeting will be held on March 27, 2019 at 5:30 PM at Village of Spring Lake Administrative Office, 102 West Savidge Street.