

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2023 AT 5:00 PM
GRAND HAVEN CITY HALL
COUNCIL CHAMBERS
519 WASHINGTON AVENUE
GRAND HAVEN, MI 49417**

The meeting was called to order by Chair Liza Dora at 5:00 p.m. in the City Council Chambers of City Hall.

Members Present: Chair Liza Dora, Vice-Chair Erik Bye, Members Chad Fisk, and Robyn Vandenberg, Member Wendy Knoth, and Secretary Linda Rosema.

Members Absent: Patrick Qua, excused.

Others Present: Jeanette Weiden, Loutit District Library Representative; Mary Angel, Administrative Liaison, and Brian Urquhart, City Planner.

1) General Business Call to Viewing Audience

A general business call to the viewing audience was made; there were no members of the audience present.

2) Planning Commission Site Plan Reviews

There were no new plans for review. Phase III was approved for 300 Washington Ave condos. Phase II approved floors 2, 3 and 4 added to the back of the building. There will be 17 total condos including the garage condos, plus a smaller, commercial building facing Washington Avenue.

The amended RFP for 18-20 N. Fifth Street, the Historical Grand Haven Police and Fire Department Building is advertised on the City's Web site. Bids are due for submission by October 9, 2023, to the attention of City Manager Latsch. She has not yet received any proposals as of today, but it is not uncommon for submissions to arrive on the date they are due.

3) Approval of the Regular Meeting Minutes

Motion by Commission Member **Bye**, seconded by Commission Member **Fisk**, to approve the Special Meeting Minutes of August 2, 2023, and regular meeting minutes and August 16, 2023. This motion carried unanimously.

4) Annual Election of Chairperson, Vice-Chair, Secretary.

All city boards and commissions shall annually elect a presiding officer no later than the end of September.

Motion by Commission Member **Vandenberg**, seconded by Commission Member **Bye**, to nominate and re-elect Member Liza Dora as chair; Erik Bye as vice-chair, and Linda Rosema as Secretary (to collaborate with Wendy Knoth). This motion carried unanimously.

5) Tri-Cities Museum Advisory Member Update

Kate Crosby, Tri-Cities Museum Advisory Member, reported that the Play Ball Exhibit's last day will be Sunday, September 24. The Haunted Museum Event will be held on Saturday, October 28, from 1:00 to 4:00 p.m. Costumes are encouraged and there will be a mini Halloween exhibit. For ongoing events and information visit <https://www.tri-citiesmuseum.org/>

6) Loutit District Library Events Update

Jeanette Weiden, Loutit District Library Representative, reported that the Manhattan Short Film Fest is coming on October 4, at Central Park Place. Registration is required and there will be voting for national winner. Other events coming are the Wicked Cemetery Tour – October 3 at 3:30, Grand Haven Township Cemetery. Self-Guided tours at Lake Forest Cemetery – October 17-31. Online QR codes and maps will be available. Private tours are also available when staffing permits. For ongoing events and information visit <https://www.loutitlibrary.org/>.

7) Project Updates & Reports By HCDC Members

Member Rosema asked about the statues of the former Grand Haven Jewelry Building. Member Vandenberg stated that it was on the market again.

Member Rosema asked about the original lighthouse property on the hill owned by Patrick Berg, he is interested in donating it to the Tri-Cities Museum or the City of Grand Haven. Jeanette Widen, Tri-Cities Museum board member, reported that the museum had toured the property but a decision has not yet been made regarding the acceptance.

8) Second General Business Call to Viewing Audience

A second general business call to the viewing audience was made; there were no members of the audience present.

9) Adjournment

The meeting adjourned at 5:55 p.m.

Respectfully Submitted by,
Linda Rosema, Secretary