

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 16, 2022 AT 5:00 PM
GRAND HAVEN CITY HALL MANAGER'S OFFICE CONFERENCE ROOM
519 WASHINGTON AVENUE
GRAND HAVEN, MI 49417**

The meeting was called to order by Chair Liza Dora at 5:02 p.m.

Members Present: Chair Liza Dora, Vice-Chair Erik Bye, Members Chad Fisk, Wendy Knoth, Patrick Qua, and Robyn Vandenberg

Members Absent: Secretary Linda Rosema, excused.

Others present: Mary Angel, Administrative Liaison; Brian Urquhart, City Planner.

1) General Business Call to Viewing Audience

A general business call to the viewing audience was made; there was no audience present, so no response.

2) Approval of the Regular Meeting Minutes

Motion by Commission Member **Vandenberg**, seconded by Commission Member **Bye**, to approve the October 19, 2022 regular meeting minutes. This motion carried unanimously.

3) Planning Commission Site Plan Reviews

No new plans for review/comment at this time. City Planner thanked the Commission for their letter regarding 300 Washington. He noted that the site plan for 300 Washington has not yet gone before the Planning Commission. No site plans would be reviewed in November. Since the Commission would not be holding a regular meeting in December, Chair Dora reminded everyone that a special meeting could be called if plans do come up in December that are within an historic district and the Commission would like to review and provide input.

4) Tri-Cities Museum Advisory Member Update

Kate Crosby, Museum Advisory Member, was not in attendance.

Chair Dora reminded members that "Michigan Fencibles: Battle for Fudge Island & The Toledo War" would be held tomorrow, Thursday, November 17, 6:30 - 7:45 pm at the museum for the third lecture in their 'Michigan Myths & Legends' lecture series. The event is free to attend.

5) Loutit District Library Events Update

Jeannette Weiden, Loutit District Library Representative, was not in attendance.

6) Other Business Not On The Agenda

Commission member Qua brought up that existing walking tour historic guides should be reviewed and updated before reprinting. It was suggested by members to implement some newer technology to include things such as virtual technology and QR Codes. Sub-committees to work on walking tour brochures for the other two historic districts that have not yet been created were formed, as follows: Eastside Historic Conservation District: Commissioners Dora and Fisk; Southside Historic Conservation District: Commissioners Knoth and Qua.

Commission member Qua suggested some navigation fixes to the City's website as well as the Visitor's Bureau and asked for higher content visibility to the historic walking tour brochures. Administrative Liaison Angel suggested that a sub-committee be formed to meet with the City's IT Coordinator to provide direct feedback. The City is considering a revamp soon to its existing Web

Site and some of these changes may be able to be implemented now as much as in the future. Members expressed the desire to have a tab for local history content. Members Fisk and Qua offered to be on an IT/web site content sub-committee for providing historic content suggestions and input to the City's IT Coordinator on behalf of the HCDC.

Commission Member Fisk suggested that we come up with a point checklist for future site plan reviews so that the commission has the information needed at the time of assessment. City Planner Urquhart would work with the commission on this.

Second General Business Call to Viewing Audience

A second general business call to the viewing audience was made; there was no audience present, so no response.

7) Adjournment

The meeting adjourned at 5:30 p.m.

Respectfully Submitted by,
Mary Angel, Administrative Liaison



City of Grand Haven

Historic Conservation District Commission

November 8, 2022

Kevin D. Osterhart, RA
Concept Design Studio, Inc.
800 Ellis Road, Suite 508
Norton Shores, MI 49441

RE: New Garage Units for 300 Washington

Dear Mr. Osterhart:

The project's Site Plan, consisting of a new connected parking garage at 300 Washington Avenue, was reviewed by the Grand Haven Historic Conservation District Commission (HCDC) on October 19th. The property is zoned Central Business (CB) and falls within the Downtown Historic District.

The HCDC's mission includes safeguarding the heritage of the City of Grand Haven by preserving landmarks and sites, which reflect elements of the city's cultural, social, economic, political or architectural history.

After reviewing the site plans, the members of the HCDC approved two motions concerning the project. The first is to request additional information on material and color choice on the site plan. What will be the color of the cement board siding? What will be the color of the trim? Are there additional details on the precast stone at the base and sill (style, size, and finish of the stone as well as color)?

The second is to ask for the property developer's perspective on how the exterior facade of the garage is harmonious with surrounding historic buildings, and in particular with the existing 300 Washington building.

We appreciate all information you can share with us concerning these two motions at this time. We realize that final building materials are often subject to cost and availability and are subject to change. Without material descriptions and a more detailed narrative, it is difficult for the HCDC to perform a proper review. The HCDC has a strong interest in learning how the parking garage will be visually tied to the 300 Washington property.

Sincerely,

Liza Dora, Chair
On behalf of the Historic Conservation District Commission