CITY OF GRAND HAVEN  
HISTORIC CONSERVATION DISTRICT COMMISSION  
REGULAR MEETING MINUTES DRAFT  

THURSDAY, SEPTEMBER 17, 2020 AT 5:00 PM  
BOLT PARK

The regular meeting of the Grand Haven Historic Conservation District Commission was called to order at 5:03 PM on Thursday, September 17, 2020 by Chairperson Liza Dora at Bolt Park.

Roll Call of Members Present: Chair Liza Dora; Vice-Chair Karen Casey; Secretary Justin Forrest; and Board Members Bonnie Cowles, Karen Lowe, Lori VanderLende, and Vacancy.

Others Present: Mary Angel, Administrative Liaison; Erin Pilarski, Tri-Cities Historical Museum Advisory Member; Guest Speaker Jeanette Weiden, Loutit District Library.

Members Absent: None.

1) Public Comment Period.
   At this time, a call to the audience was made to address the Historic Conservation District Commission (HCDC) on any item, whether on the agenda or not. No comments were made by the public at this meeting.

2) Approval of the August 20, 2020 Regular Meeting Minutes.
   Moved by Casey, seconded by Lowe, to approve the August 20, 2020 regular meeting minutes of the HCDC, as amended. This motion carried unanimously.

3) Approval of the 2021 Schedule.
   Moved by Forrest, seconded by Casey, to approve the HCDC 2021 meeting schedule. This motion carried unanimously.

4) Local Landmark Historic Designation Outreach & Applications.
   • Guest Speaker, Jeanette Weiden.
     Jeanette Weiden, former HCDC Chair and Loutit District Library Assistant III sat in with us to provide some insight on our current application process and review of documents and sources pertaining to residents seeking historical designation for their homes. Jeanette suggested having the applicants use more sources (familysearch.org, tax records, register of deeds) for their research, having the owners paint a broad narrative of the homes history and their previous owners and explaining why and how this home/building is significant historically to Grand Haven.

   Two motions were made for the approval of local landmark designations:

   • 520 Lake, Leggatt House, Submitted by Paul & Lisa Veach
     Motion by Lowe, seconded by VanderLende, to accept the application and approve the designation for local landmark designation for 520 Lake, Leggatt House, submitted by Paul & Lisa Veach. This motion carried unanimously.

   • 321 Washington, WC Sheldon House, submitted by Kyle & Sara Doyon
     Motion by Cowles, seconded by Lowe, to accept the application and approve the designation for local landmark designation for 321 Washington, WC Sheldon House, submitted by Kyle & Sara Doyon. This motion carried unanimously.

Mary Angel handed out a draft document “Criteria For Evaluation of Local Landmark Applications,” which is a document containing information gathered previously in helping establish criteria in evaluating Grand Haven landmark applications.
Outreach—Karen Casey provided a brief update on the status of the 1840—1860 list of houses as potential targets for Local Landmark status. Casey did a drive by, visual inspection of all but one house on the list. She noted that while some appeared viable for consideration, others did not due to significant alterations, additions and/or condition. Casey and Liza Dora, co-member on the Local Landmark sub-committee, will review notes, discuss and provide an updated, annotated list at our next meeting.

5) Consideration of a resolution to ratify a letter sent on September 1 to the Planning Commission for their September 22 public hearing regarding draft Zoning Ordinance concerning the Southside Neighborhood District.
Motion by Lowe, seconded by Cowles, to ratify a letter sent to the Planning Commission. This motion carried unanimously.

6) Tri-Cities Museum Advisory Member Update.
Erin Piliarski—Erin gave us a few updates on happenings at the museum. The West Michigan Pike exhibit is now over. They will be doing a window display for Halloween since the Halloween event they were putting on was cancelled due to Covid-19. She also stated they are looking for volunteers to volunteer at the museum as needed. They will be providing make and take craft bags for the kids.

7) Loutit District Library Events Update.
Virtual tours still going on, story walks also happening with two in September.

8) Other Business Not on The Agenda.
Karen Lowe—on behalf of the Depot Committee provided a brief update on the current status of the Depot building. While the building certainly carries valuable historical aspects, Karen commented about the possible compromises of these aspects regarding the historic structure of the building and needing to be evaluated again. Water damage in the basement and repair of the roof are some of the more major concerns that the Depot committee is looking at tackling as they continue exploring options for the building and preserving it for future use.

9) Adjournment.
Chairperson Dora adjourned the meeting at 6:35 PM.

Respectfully submitted,
Secretary Justin Forrest