

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
MEETING MINUTES
WEDNESDAY, MAY 15, 2019**

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:00 p.m., Wednesday, May 15, 2019 by Chairperson Marsha Peterson at the Lake Forest Cemetery, Lee Chapel, Grand Haven, Michigan.

Roll Call of Members Present: Chairperson Marsha Peterson; Board Members Bonnie Cowles, Liza Dora, and Jane Stoepker; Vice-Chair Todd Crum and Secretary Colleen Skendzel.

Members Absent: Cynthia Crane, excused.

Others who may be present: Mary Angel, Administrative Liaison; Meredith Slover, Tri-Cities Museum Advisory Member.

Special Guest: Kate Crum.

1. Approval of the April 18, 2019 Meeting Minutes.

Moved by Liza Dora, seconded by Jane Stoepker to approve the April 18, 2019 Historic Conservation District Commission minutes. This motion carried unanimously.

2. Cemetery Brochure Walking Tour and Rack Card Project Update.

Mary Angel, Administrative Liaison, handed out draft copies of the reformatted cemetery brochure. Color-coding the map and other graphic/copy changes were made. The consensus was that it looked great! Mary suggested that if the commission wanted to later explore the possibility of adding an on-line cemetery tour, they look at Newton, MA cemetery as an example: www.newcemcorp.org/explore/online-tours. There are several on-line tours; scroll down - the one that might be closest to the commission's recent brochure, is under "Notables." What I like about this example is that there is a photo of the person buried and their biography in the adjacent panel with the location of the grave on cemetery map. They also have a Civil War on-line cemetery tour and other on-line tours worth checking out.

Chair Peterson noted that the Tri-Cities Museum will donate \$100-\$150 for printing costs and stock the brochures at the museum. The cemetery rack card could be printed at a later date, if an online tour is added. The committee would take the cemetery walking tour after the meeting, and was estimated to take closer to an hour to complete.

3. Other Business Not on the Agenda.

Liza Dora reported on the City Council's Work Session on May 6, 2019, where Ryan Kilpatrick, executive director of non-profit Housing Next, presented on affordable housing, apartment sizing and parking spaces.

The terms of Todd Crum, Vice-Chair and Colleen Skendzel, Secretary will expire June 30, 2019. Their last meeting will be June 20. At the end of June the Historic Commission will have two vacancies to fill and would be appointed by the Mayor.

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4. Adjournment at 5:22 p.m.

The cemetery walking tour followed the meeting and lasted approximately one hour. Additional changes were noted to be made on the draft brochure for final approval at the June meeting.

Respectfully submitted,
Colleen Skendzel, Secretary