"For Cleaner Lakes and Rivers"

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY
WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3485  FAX: (616) 847-4880

The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held online at 8:30 A.M. on Wednesday, May 20, 2020 using the zoom meeting platform.

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

MINUTES FOR REGULAR MEETING
Wednesday May 20, 2020
8:30 A.M.

1. Meeting called to order. 8:31am

2. Roll Call: Gallagher, McGinnis, Cargo, Tepastte, Bessinger, Van Opynen, Staskiewicz, Burns.

   All present

3. Policy for Procedures for Electronic Remote Meetings

   Roger motion to adopt policy
   Burns seconds motion
   All support

4. Call to the Audience
   i. Those addressing the Grand Haven Spring Lake Sewer Authority Board are to provide their name and address and will be limited to three minutes of speaking time. Grand Haven Spring Lake Sewer Authority Board members will hear all comments for future consideration but will not have a response at this time. Either type in your comment on the
Facebook Live feed or call (616)847-3486. Let the phone ring until it is answered. If you get a busy signal, please wait, watch and call back. We will take all callers for today’s meeting.

5. Approval of the minutes of the February 19, 2020 Sewer Authority Board meeting.
   Motion by Gallagher
   Support by Burns
   All support

6. Public Comment.
   No public comment

   All finances appear to be in good standing.
   2013 debt balance 239,424
   Force main debt 128,251
   Local lift station 12,538
   Headworks improvement -28,074 borrow from operations account
   Gallagher – Are we close to a financial report on our five contracts?
     Pat S. – Yes we are close, June was original but things were added.
     Gallagher – Can we get a report on the contracts that are closed out?
     Pat S. – Will be ready by next meeting but will send reports via email as they close.

   Able to absorb the additional flows from the rain and avoid violations
   Sludge storage is almost completely empty, only 2% capacity
   Peak of 14.8 MGD from rain in April – This is a new plant high
     Monday 5/18 was a total flow of 11.4 million gallons
   Most of the major equipment has been installed and is in service
     Mainly just finishing touches at this point
     Electrical upgrade scheduled for June
     Blower design is underway
       Projected energy savings of 50,000/year
     Provides much better treatment to our wastewater process
   Re-built primary clarifier is in service
     Got an opportunity to bring the other clarifiers down and assess possible damages
     Improved wiring which may have been the cause of the catastrophic failure we saw with the primary
   ACO with the state has been signed by the attorney general
   Still waiting for Eastpoint RV contract to be signed and return
   Gallagher- No flow report, can you send that out
     Capacity report with increased flows, pump stations and force main
   Ryan- Waiting for a community to get flows in, didn’t want to give a partial report

A. Member at Large Appointment
   i. Member at Large Appointment typically happens every two years (2016, 2018, …)
   Ryan – Steve Harvey decided to resign from the member at large position. In the past it has been advertised (in the paper) and a member can be chosen from any of the communities.
   Send advertisement/posting to all members and they can spread the word as well
   Collect names of interest and discuss at next meeting

B. Appointment of Sewer Authority Board Officer
   i. Treasurer
   Steve Harvey was the treasurer; need to appoint a new one
   Gallagher motions Craig Bessinger to treasurer
   Cargo seconds motion
   Bessinger accepts nomination
   All support

C. Budget Amendments
   There was no increase to the overall budget expenditures
   Krohn retiring -$25,000
   Insurance - $32,000
   Liquid haul - $28,000
   High flows have created an increase in revenue
   Pat S – Motions to approve budget amendments
   Roger – Seconds motion
   All support

D. Debt Rate Discussion – 2013 Bond and 2018 Bonds
   Shortage in 2018 headworks debt fund
      Transferred $30,000 to cover the shortage and will repay the temporary fund transfer once more revenue is collected
      Projected revenues appear to be on track to cover to have account in good standing by the next payment
   2,500,000 grant money is available to help cover some of the debt
      Pat S. discussion we feel the rates are acceptable
         Mid-year adjustment a possible option if projections are wrong
      Gallagher – Higher flows may create a surplus and need reallocation
      Pat S. – Want to keep a half year of annual debt in reserve
      Tapaste – Looking for immediate savings because citizens rates have been skyrocketing
Ryan – Flows are astronomical right now, we should have quite a bit of money in the “reserve” fund but we don’t want to cut rates yet because we don’t want to deplete fund.

Tapaste- looking for support to reassess rates
Gallagher – Agrees that we need to look at numbers sooner rather than later
Pat S. – Sit down with Ryan and review flow projections and impacts on debt projections. If action is needed we can schedule a special meeting before the next schedule board meeting.
Cargo – Local has been steady, don’t need to look at all the debt rates
Gallagher – Add Marv to the discussion on finances
Pat S. – Marv can join discussion

E. Crockery Township
Pat S. – Proposal in packet for providing service
Private plant turned into a public plant, very strict discharge limitations, extremely expensive for Crockery citizens
Capacity available in SL Township stations
Mainly looking for a yes/no from the sewer authority as a whole, just to get the ball rolling on a proposal
First come first serve plant, where everyone pays a fair share
Buy-in for communities that have come in after original build
Crockery would need to buy in as well
Based proposed buy in on audit - $166,807
Flows about 30,40,000 gpd, future builds about 140,000 gpd. About 2.1% of plant capacity. In other words we have room at the plant.

Cargo- When is the expansion in crockery going to happen?
Pat S. – need to take a closer look at projections because of high water
Cargo – Very skeptical. Township continues to expand and most new construction connects to the sewer system. Could result in accelerated expansion of the plant. The low buy in isn’t enough to cover future plant expansion where the majority of the costs fall on the larger communities.
Gallagher – Does Crockery get a board seat being that they have such little flow.
Supportive of the idea, adding customers to the system
Tapaste – Impact on the system of SL Township and village?
Withholding support until impact analysis down
McGinnis – Current community ownership of the plant seems very unclear
Pat S. – We need to clear up ownership/responsibilities. There are a couple of unclear pieces that need to be discussed.
Need to do more work on the details of the impacts
Will try to generate projections and details

Motion to continue looking into details
Cargo – Motions to bring Crockery into Sewer Authority as a customer of Spring Lake Township contingent on additional information showing minimal impact
Burns- seconds motion
All support

10. Board Member Comments.
   Gallagher – Thank you for your service to Steve Harvey, Pat McGinnis will take the lead on a thank you note.
   Pat S. – OSHIT committee has been moving along
11. Announcement of next Sewer Authority Meeting: August 19, 2020

12. Adjournment. 10:02 am

Sewer Authority Members:
   Craig Bessinger, Chairperson
   Patrick McGinnis, Vice-Chair
   Member at Large - Vacant
   Gordon Gallagher
   Christine Burns
   Patrick Staskiewicz
   Bill Cargo
   Joel Tepasste
   Roger Van Opynen

Alternate Members:
   Matt Schindlbeck
   John Nash
   Joe Wallace
   Mark VerBerkmoes

Consultants:
   Matt VanHoef

Others:
   Muskegon Chronicle
   Grand Haven Tribune
   Bob Monetza
   Linda L. Browand

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY