

Duncan Park Commission – February 6, 2024; Regular Meeting; 6:00pm
Grand Haven City Hall, City Manager Meeting Room, Grand Haven, MI

CALL TO ORDER:

COMMISSIONERS PRESENT: LARRY BURNS, ELIZABETH POOL, MIKE POORT, GEORGETTE SASS, JOHN WILLIAMS

CITY LIAISON PRESENT: DOUG LANG

APPROVAL OF AGENDA: MOTION BY BURNS TO APPROVE MINUTES; SECOND WILLIAMS; APPROVED

PUBLIC COMMENT: *MEMBERS OF THE AUDIENCE MAY ADDRESS THE COMMISSION ON ANY ITEM, WHETHER ON THE AGENDA OR NOT. THOSE ADDRESSING THE COMMISSION ARE ASKED TO PROVIDE THEIR NAME AND ADDRESS AND WILL BE LIMITED TO THREE MINUTES OF SPEAKING TIME. THE COMMISSION WILL HEAR ALL COMMENTS FOR FUTURE CONSIDERATION BUT MAY NOT HAVE A RESPONSE AT THIS TIME.*

APPROVAL OF MINUTES: POORT MOTIONED TO POSTPONE MINUTE APPROVAL FOR THE JANUARY 16, 2024 UNTIL EDITS ARE MADE. SECOND BURNS; APPROVED

AGENDA

NEW BUSINESS:

- A. INVITED SPEAKER –** ETHAN HOFFMEYER WILL SHARE HIS UPCOMING PLANS RELATED TO RESTORATION OF THE DUNCAN PARK GATE ON LAKE ST WITH THE COMMISSION. HIS REQUIRED, SIGNED EAGLE SCOUT PROJECT WORKBOOK WILL BE SHARED AS WELL. **OUTCOME –** DPC WILL GIVE FEEDBACK AS NEEDED AND CONSIDER WHAT SUPPORT IS TO BE PROVIDED FOR THE GATE RESTORATION PROJECT WITH A VOTE AS NEEDED.

ETHAN PROVIDED A GENERAL DESCRIPTION OF HIS PLAN WHICH INCLUDES SCRAPE AND SAND THE OUTSIDE OF THE POSTS, USE A POST MIX TO FILL IN THE CENTER AREAS AND INSULATION FILLER FOAM FOR OTHER AREAS, USE AN ASPHALT TAR MIX TO SEAL THE BOTTOM OF THE POSTS, AND FINISH BY PAINTING AND POSSIBLY PLACING A CAP. HIS PLAN ALSO INCLUDES SCRAPING DOWN THE METAL GATE, PAINTING AND PLACING SOME SORT OF REFLECTIVE TAPE. PROJECT ESTIMATE IS \$700. ETHAN WILL SEND THE PROPOSAL TO THE DPC ONCE APPROVED BY HIS EAGLE SCOUT LEADERS.

DPC WILL REQUEST A BARRICADE FROM THE CITY WHILE THE GATE IS DOWN.

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- A. DISCUSSION –** THE NEED FOR COMMUNITY OUTREACH AS BOTH AN EDUCATIONAL ENDEAVOR AS WELL AS AN OPPORTUNITY FOR FUND-RAISING EXPOSURE HAS BEEN A LONGSTANDING GOAL OF THE DPC. SCHEDULING OF SUMMER 2024 EVENTS WILL BE PRESENTED. **OUTCOME –** DPC WILL IDENTIFY SPECIFIC EVENTS AND VOTE ON ACTION TO BE TAKEN.

THE FOLLOWING DATES/EVENTS ARE CONSIDERED:

SATURDAY, MARCH 16- FIRST WORK DAY 10AM-12PM, OPEN TO THE COMMUNITY

SATURDAY, APRIL 20- WORK DAY 10AM-12PM, OPEN TO THE COMMUNITY, EARTH DAY CELEBRATION FAIR @ CENTRAL PARK PLACE FROM 1PM-4PM WITH POSSIBLE SEEDLING GIVEAWAY

THURSDAY, MAY 16- WALK THROUGH THE PARK WITH THE CITIZENS' CLIMATE LOBBY AND BILL MARTINEZ 6PM

SATURDAY, MAY 18- WORK DAY 10AM-12PM, SPRING DRIVE-THRU

SATURDAY, JUNE 15- WORK DAY 10AM-12PM

SATURDAY, JULY 20- WORK DAY 10AM-12PM

SATURDAY, AUGUST 24- WORK DAY 10AM-12PM (THIS IS ALSO THE KIDS PARADE DAY FOR COAST GUARD)

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SATURDAY, SEPTEMBER 21- WORK DAY 10AM-12PM

SATURDAY, OCTOBER 19- DR EWING PROVIDING THE HISTORY OF DUNCAN PARK @ LIBRARY TIME TBD POSSIBLY INCORPORATE OGF NETWORK DEDICATION AND CELEBRATION OF 111 YEARS OF DPC. ALSO WORK DAY 10AM-12PM

SATURDAY, OCTOBER 26- COLOR DRIVE-THRU

A. Discussion – WE HAVE REACHED THE POINT WHERE 50% OF OUR FISCAL YEAR HAS BEEN COMPLETED. PRIORITIZATION OF THE REMAINING 2023-2024 FISCAL EXPENDITURES WILL BE DISCUSSED. **Outcome –** DPC WILL IDENTIFY AND VOTE ON FORMAL PRIORITIZATIONS OF REMAINING EXPENDITURES.

SASS MOTION TO APPROVE INVOICE FOR GATE FABRICATION WITH POWDER COATING AND INSTALLATION AT THE EXPENSE OF \$3200. SECOND BURNS; APPROVED

WILL DISCUSS BOLLARD REPLACEMENT WHEN AN UPDATED QUOTE IS PROVIDED FOR BOULDERS.

A. Discussion – THE EXTENSIVE WORK DONE BY OTHERS TO BUILD IMPORTANT DATA SETS UPON WHICH THE DPC CAN BUILD OUR MANAGEMENT PLANS WAS DEMONSTRATED BY THE GRAND VALLEY PRESENTATION AT OUR JANUARY 16, 2024, MEETING. A CONSIDERATION OF THE DPC TO USE A PORTION OF OUR BUDGET TO CONTRIBUTE TO AN INTERNSHIP (POSSIBLY THROUGH GHACF AND MATCHED BY OTHER ORGANIZATIONS) THAT WOULD SERVE IN THE CAPACITY OF OUR INTERESTS RELATED TO URBAN FORESTRY NEEDS. **Outcome –** DPC WILL CONSIDER WHETHER THIS IS OF INTEREST, FORMULATE CONDITIONS FOR OUR PARTICIPATION AND IDENTIFY ACTIONS TO BE TAKEN.

MOTION BY SASS TO MOVE DISCUSSION TO NEXT MEETING. SECOND WILLIAMS; APPROVED

COMMISSIONER'S REPORTS:

POORT REPORTED A DEAD DEER FOUND IN THE PARK ON MONDAY. HE WILL REPORT IT TO THE CITY.

POOL TO LOOK INTO POLO SHIRTS, BEANIES, STICKERS AND WATER BOTTLES TO PLACE DPC LOGO ON THESE ITEMS.

OLD BUSINESS: NONE AT THIS TIME

CITY LIAISON REPORT: NONE AT THIS TIME

TREASURER REPORT: JANUARY FINANCIAL REPORTS SHARED ON GOOGLE DRIVE AND SENT WITH FEBRUARY 6, 2024, MEETING AGENDA.

PUBLIC COMMENT: NONE

ADJOURNMENT: 7:26PM

NEXT MEETING: FEBRUARY 20, 2024 @6PM

APPROVED MINUTES RESPECTFULLY SUBMITTED BY:

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ELIZABETH POOL

ELIZABETH A POOL

DUNCAN PARK COMMISSION, SECRETARY