

**Duncan Park Commission**

Meeting Minutes

May 21, 2019

City Manager's Conference Room, Grand Haven City Hall  
519 Washington Ave., Grand Haven, MI 49417

The meeting was called to order at 7:02 p.m.

Commission members:

Present: Roger Cotner, Mark Wierenga, Georgette Sass

Absent: Clint Lucas (excused) Russ Tuuk (excused)

Others: City Liaison Matt Wade, Dennis Scott, Jason MacKay, Andy Ingalls

Approval of Agenda: A motion was made by Sass and seconded by Wierenga to approve the May Agenda. Motion carried 3-0

Public Comment: None

New Business:

- A) Discussion with GHAPS Superintendent Andy Ingalls and Director of Operations, Jason MacKay regarding items of mutual neighborhood concern including containment of Oak Wilt disease, Hemlock Woolly Adelgid, and Birch Bark Disease.

The Duncan Commission expressed concern with Oak Wilt moving towards the park, and is interested in what the schools are doing to keep the Oak Wilt from spreading towards the Park or any surrounding areas. The schools are actively treating and removing Oak Wilt from their property. An Arborist will be back in June to assess the Oak Wilt again. The commission recommends using the same GVSU group that the City and Duncan Park are using to assess the Oak Wilt HWA and Beach Bark Disease.

- B) Moved by Sass, Seconded by Wierenga to authorize Sass to lead a contingent of National Honor Society Students to eliminate invasive Japanese Barberry from the Park. Motion Carried 3-0
- C) Moved by Wierenga, Seconded by Sass to demand a recapture of unauthorized disbursements made to the City before April 9, 2019. Motion Carried 3-0
- D) Moved by Wierenga, Seconded by Sass to require commission action by either the commission chair, treasurer or approved minutes prior to disbursement of any funds through the Duncan Park Fund. Motion Carried 3-0
- E) Moved by Sass, Seconded by Wierenga to approve a budget of \$20,000 for the FY 2019-2020, which includes \$10,000 for the previously approved Hemlock Woolly Adelgid surveying and treatments. Motion carried 3-0.

Approval of Minutes

- a. 4/15/19 meeting  
Moved by Sass, Seconded by Cotner  
Motion carried 3-0

Report regarding Park Maintenance:

Wade spoke about regular maintenance being conducted in Duncan Park.

Old Business: None

The next meeting will be June 18, 2019 at 7:00 p.m. in the City Manager's Conference Room.

Meeting adjourned at 8:33 p.m.