

Grand Haven Memorial Airpark

Airpark Board Minutes

February 25, 2020

Meeting called to order: at 5:30 pm by Chairperson Tony Van Houwelingen

Present: (Board Members) Tony Van Houwelingen
Chris Kostamo
Craig Christilaw
Richard Clapp
Earle Bares (Airport Manager)
Tom Manderscheid (Board Liaison)

Absent: Dale Hagenbuch

Guests: Bob Monetza (Mayor of Grand Haven)
Mike Dora (Grand Haven City Council Member)
Rex Slingerland (Grand Haven Airport tenant)
Bill Swano (Tri-Cities Kiwanis Circus)

First Call to Audience: Bill Swano (Tri-Cities Kiwanis Circus) - Bill came before the Board to discuss the possibility of using the Grand Haven Airpark grounds to host the Tri-Cities Kiwanis Circus on June 20, 2020. The circus is normally held at Harbor Island in Grand Haven, but the high water level in the Grand River could make this location untenable. Bill discussed the layout of the circus, and the land required for both the circus and parking. The Board will investigate these facts, and this proposal will be added to the March 2020 Airpark Board Meeting agenda for further discussion. **Earle Bares (Grand Haven Aviation Association and EAA Chapter 211)** – Longtime GHAA member Dean Nash is stepping down from position of Treasurer, and will be replaced by Ben Ennenga. Jennifer Bares is stepping down as Secretary, and will be replaced by Nick White. Hangar Dance is scheduled for May 16, 2020. Dawn Patrol is scheduled for June 6, 2020. Flight simulator is still a work in progress. The next GHAA meeting is March 7, 2020. The most recent EAA Chapter 211 meeting took place at Holland Park Township Airport . The Park Township airport supporters have reached out to the community, especially young people interested in flying their two flight simulators.

Acceptance of January 28, 2020 Airpark Board Meeting Minutes : Motion by Craig Christilaw, supported by Richard Clapp, to approve the minutes. The motion passed unanimously.

New Business : Tom Manderscheid – Runway 9-27 Design from Prein & Newhof – The FAA has approved two of the Modifications to Standards and they indicated that the other two that were filed were not needed. We are now waiting for MDOT AERO to provide the funding before going out for bid.

Old Business : Tom Manderscheid – Air Easement rights – Parcel E62 McFadden Administrative Settlement – The City will now evaluate the E62 settlement offer of \$36,845.20 (\$30,000.00 for property, \$6,845.20 for irrigation sprinkler system) .

Airport Manager Report : Earle Bares – 1. Forecast for 2020 - Earle reported that he expects to see a small increase in activity at the airport in 2020. Currently, only one hangar is available. Current projects include tree trimming and hangar roof repair. Rental and flight instruction using the Cessna 172 is slow, due to the lack of a flight instructor and the high cost of insurance. **2. Airport Activity –** Year end 2019 showed 9972 recorded operations, 389 tie downs, and 28084 gallons of fuel sold. January 2020 activity showed 81 recorded operations, 523 gallons of fuel sold, 60 aircraft based on the field, and 7 aircraft worked on by Orion Aircraft Services. **3. Airport Facilities –** Office heat pump working well, minor runway lighting issues, fuel terminal (fuel pump credit card machine) will not be supported after June 2020, so a new terminal will need to be purchased in the future. **4. Projects –** Air safety meeting with SkyDive Grand Haven will be held in the spring. **5. Fuel Operations –** In 2019 CY, gallons sold 28,084, dollars sold = \$124,695, gallons purchased = 27,652, at a cost of \$105,889.

Administrative Liaison Report : Tom Manderscheid – 1. Accounts Receivables – Accounts Receivables 60-90 days in the arrears there is a balance of \$330.75. In the over 30 days there is a balance of \$4456.00. Total current receivable amount is \$4786.75 as of February 19, 2020. Late payment penalties were billed on February 14, 2020. We will be billing the 4th Quarter on March 1, 2020. **2. Liquidity –** The Airport fund cash balance as of February 18, 2020, is \$131,575.32. **3. Runway Design from Prein & Newhof –** The FAA approved two of the Modification to Standards and indicated that the other two that were filed were not needed. Now we wait for MDOT AERO to provide the funding before going out to bid. **4. Easement Acquisition from Prein & Newhof –** Both E63 and now E62 has an agreement on a good faith offer. The City will evaluate the E62 settlement offer of \$36,845.20 since we received it on Monday, February 17, 2020. The City will be fronting the settlement costs and getting reimbursed from MDOT at a later date. **5. Boards and Commissions Dinner – Save the Date –** The Grand Haven City Council invites you to the Boards and Commissions Dinner, Thursday, April 30, 2020, Social Hour at 5:30 pm, Dinner at 6:30 pm. Event to be held at the Grand Haven Community Center, 421 Columbus Street. RSVP.

Second Call to the Audience : Rex Slingerland commented that the Grand Haven Airpark is rated 13th for total visitor spending at Michigan airports, and that this and similar facts should be advertised to the public. Rex also requested a copy of the Airpark 5 Year Plan, and Tom Manderscheid will send him a copy of this form.

Adjournment – Motion by Richard Clapp, supported by Tony Van Houwelingen, to adjourn. Motion passed unanimously at 6:33 pm.

Respectfully Submitted,

Craig Christilaw

Grand Haven Airpark Board Secretary