Grand Haven Memorial Airpark

Airpark Board Minutes

January 28, 2020

Meeting called to order: at 5:30 pm by Chairperson Tony Van Houwelingen

Present: (Board Members)
Tony Van Houwelingen
Chris Kostamo
Craig Christilaw
Dale Hagenbuch
Earle Bares (Airport Manager)
Tom Manderscheid (Board Liaison)

Absent: Richard Clapp (excused)

Guests: Mike Dora (Grand Haven City Council Member)

First Call to Audience: Earle Bares (Grand Haven Aviation Association and EAA Chapter 211) – Hangar Dance will be May 16, 2020. Dawn Patrol will be June 6, 2020. GHAA will have a bi-plane, Coast Guard helicopter, Young Eagles. Courtesy car and flight simulators may appear at the airport sometime in the future. Next meeting is February 1, 2020. EAA Chapter 211: The local club has 10 aircraft being built, and the next meeting is February 7, 2020.

Acceptance of December 17, 2019 Airpark Board Meeting Minutes: Motion by Craig Christilaw, supported by Chris Kostamo, to approve the minutes. The motion passed unanimously.

New Business: Recommendation to Grand Haven City Council to approve the air easement rights settlement offer pending MDOT approval in the sum of $26,000.00 to Phillip and Jennifer Steffke, 14444 Angelus Circle, Grand Haven (also known as Parcel E63). Motion by Tony Van Houwelingen, supported by Craig Christilaw, to approve the air easement settlement offer. The motion passed unanimously.

Old Business: Design: Rehabilitation Runway – Tom Manderscheid reports the we are waiting for FAA approval of four design modifications (Modification of Standard, or MOS). Air Easement Rights, Parcel E62 – Tom Manderscheid reports that progress is being made on Parcel E62, with negotiations ongoing with the property owner.

Airport Manager Report - Earle Bares: 1. End of year report – sold $125,000 of fuel, installed new rotating beacon, passed all MDOT inspections, aircraft hangars are all rented, runway 9/27 rehab project is under way. 2. Importance of Grand Haven Airport – Grand Haven Airport is one of 114 Michigan airports (out of possible 400 airports) that is designated as Critical to the Michigan Aviation System.
Grand Haven Airport is the only airport in Ottawa County to receive Federal Funds, and is classified as a B-II airport. Also, 3GM (Grand Haven Airport) is listed as a Tier 1 in the Michigan Aviation System Plan. Ottawa County is ranked 13th in total visitor spending, with 3GM being listed as the primary airport for the county. 3. Runway 18/36 - as stated many times before, Runway 18/36 is an integral and important part of the Grand Haven Airport. Runway 18/36 is used 15% for take offs and landings. 4. Airport Activity for 2019 - for 2019, 9972 recorded operations, 12464 MDOT operations, and 28084 gallons of fuel sold. 5. Airport Activity for December 2019 – 308 MDOT operations, 660 gallons of fuel sold, current fuel price $4.44, 61 aircraft on the field, 8 aircraft repaired. 6. Airport Facilities – Maintenance building heat pump is repaired, trees need to be trimmed on south side of Runway 27, one transformer issue on runway lights. 7. Projects and Safety Issues – Runway 9/27 rehab, air easements, 7 current NOTAMS, tree trimming, air safety and noise abatement meeting in the spring. 8. Fuel Operations – Year 2019 – Gallons sold 28,084, Dollars sold $124,695.00, Gallons purchased 27,652, Dollars purchased $105,889.00. Flight Operations – No flight instructor yet, need considerable number of hours to break even, insurance costs are substantial.

Administrative Liaison Report – Tom Manderscheid – 1. Accounts Receivables – Accounts Receivables 60-90 days in the arrears there is a balance of $1315.00. In the over 30 days there is a balance of $55.60. The quarterly billing for January – March 2020 was delayed due to an internal audit. Total current receivable amount is $13,252.50. 2. Liquidity – The Airport fund cash balance as of January 20, 2020 is $133,252.13. 3. Runway Design from Prein & Newhof – We are still waiting on FAA to approve the four design changes (Modification of Standard MOS). Plans and specifications have been developed as far as possible until we get FAA approval. 4. Easement Acquisition from Prein & Newhof – One easement (E63) has an agreement on a good faith offer. We hope to have this one signed in February. The City will be footing the cost and getting reimbursed. We are making good progress with the other property owner (E62) and hope to have a good faith offer signed soon. 5. Hangar Occupancy – The tenant in Hangar D-1 has moved out. This concludes all eviction of “Store and Lock” tenants. 6. The Grand Haven City Council invites you to the Boards and Commissions Dinner, Thursday, April 30, 2020. Social Hour at 5:30 pm, Dinner at 6:30 pm. Event to be held at the Grand Haven Community Center, 421 Columbus Street, Grand Haven.

Second Call to the Audience – no response.

Adjournment – Motion by Chris Kostamo, supported by Craig Christilaw, to adjourn. Motion passed unanimously at 6:35 pm.

Respectfully Submitted,

Craig Christilaw

Grand Haven Airpark Board Secretary