

Grand Haven Memorial Airpark

Airpark Board Minutes

December 17, 2019

Meeting called to order: at 5:30 pm by acting Chairperson Richard Clapp

Present: (Board Members) Chris Kostamo
Richard Clapp
Craig Christilaw
Earle Bares (Airport Manager)
Tom Manderscheid (Board Liaison)

Absent: Tony Van Houwelingen (excused)
Dale Hagenbuch (excused)

Guests: Bob Monetza (Mayor of Grand Haven)
Mike Dora (Grand Haven City Council Member)

First Call to Audience: Earle Bares (Grand Haven Aviation Association and EAA Chapter 211) – Dawn Patrol Breakfast will be June 6, 2020. **Motion to have Airpark Board support the 2020 GHAA Dawn Patrol Breakfast – Motion by Chris Kostamo, supported by Richard Clapp. Motion passed unanimously.** GHAA is planning a Hanger Dance in Spring, 2020. **Motion to have Airpark Board support the 2020 GHAA Hanger Dance – Motion by Chris Kostamo, supported by Richard Clapp. Motion passed unanimously.** GHAA is attempting to bring an Airport Courtesy Car to the airport. Also, flight simulators will soon be available for use at the airport. **EAA Chapter 211 – recent meeting at Ed Cech’s private airfield.**

Acceptance of November 26, 2019 Airpark Board Meeting Minutes – Motion by Chris Kostamo, supported by Richard Clapp, to approve the minutes. The motion was passed unanimously.

New Business – None

Old Business – Design: Rehabilitation of Runway – Tom Manderscheid reports that Runway 9/27 rehab project “Modification to Standards” have been submitted to MDOT. More information in the Administrative Liaison Report. **Hanger Occupancy Update – Earle Bares** reports that of the 72 hangar spaces, only 1 is not occupied.

Airport Manager Report – Earle Bares : **1. Airport Radio –** a new aviation communication radio has been purchased and installed. **2. Airport Security –** Homeland Security, Airport Watch Program, FAA requirements, and local airport security and safety procedures have been incorporated at the Grand Haven Airport. **3. Skydive Grand Haven –** meeting is being planned to discuss communication and procedures. **4. Noise Abatement Procedures –** voluntary noise abatement procedure and signage is being considered. **5. New Hangar Construction –** Individuals are interested in building private hangars at the Grand Haven Airport, the proposals will be presented to Earle Bares and the Airpark Board at the appropriate time. **6. Current Hangar Usage -** 3GM has 72 hanger spaces, of which 17 are “store and

lock". **7. Airport Activity** – November 2019 showed 351 aircraft operations, 1117 gallons of avgas sold, fuel price of \$4.44/gallon. **8. Airport Facilities – Terminal Building** - Both furnaces are working without sequencing feature. **Maintenance Building** – Office heat pump needs maintenance. **Hangars** – 26 wind damaged hangar doors have been repaired. **Airfield and Runways** – One transformer issue to be addressed. **Fuel Terminal** – Waiting on quote on the encoder before Jet Fuel farm is complete. **Aircraft Maintenance** – worked on 8 aircraft in November. **Fuel Sales** – Record fuel sales for November 2019 and year to date fuel sales are substantially ahead of last year.

Administrative Liaison Report – Tom Manderscheid – **1. Accounts Receivables** – Accounts Receivables 60-90 days in the arrears there is a balance of \$1182.25. In the over 30 days there is a balance of \$3360.00. The quarterly billing for January – March 2020 will be delayed due to an internal audit. **2. Liquidity** – The Airport fund cash balance as of 12/10/2019 is \$138,003.44. **3. Runway Design from Prein & Newhof** – For the Runway 9/27 pavement rehabilitation project the Modification to Standards (MOS) have been submitted to MDOT for review. Jeremy Riley, your MDOT project manager, is leaving MDOT at the end of the year. He has promised to get the MOS approved before he leaves. We are working on the plans and specs and should have a draft to review by December 27th. **4. Easement Acquisition from Prein & Newhof** – Land acquisition for this is progressing, and here is the update from Tim Davis – Both the initial appraisals have been done and reviewed by the second appraiser. The land acquisition of the air space has been valued at \$26,000 and \$30,000 respectively. The City has given the negotiator approval to meet with both property owners which will take place before Christmas. **5. Hangar Occupancy** – The tenant in Hangar D-4 has moved out and the tenant in Hangar D-1 has told Earle that they will be out by January 31, 2020. **6. North/South Runway** – The Chamber of Commerce and Grand Haven City officials hosted a meeting on December 4, 2019 with MDOT AERO and local area manufacturers to discuss the possibility of closing the North/South runway. Lots of discussion took place pros and cons and MDOT representatives represented the FAA's position on the City taking federal funding (annual entitlement money) and its commitment to keeping the airport open.

Second Call to the Audience - Bob Monetza asked how much money the City made on each gallon of fuel sold, and the answer was \$0.50 per gallon.

Adjournment – Motion by Chris Kostamo, supported by Richard Clapp, to adjourn. Motion passed unanimously at 7:01 pm.

Respectfully Submitted,

Craig Christilaw,
Grand Haven Airpark Board Secretary