

Grand Haven Memorial Airpark

Airpark Board Meeting Minutes

August 27, 2019

Meeting called to order: at 5:30 pm by Secretary Craig Christilaw

Present: (Board Members)

Tony Van Houwelingen

Chris Kostamo

Craig Christilaw

Dale Hagenbuch

Richard Clapp

Earle Bares (Airport Manager)

Tom Manderscheid (Temporary Board Liaison)

Guests:

Geri McCaleb (Grand Haven Mayor)

Robert Monetza (Grand Haven City Council Member)

Dennis Scott (Grand Haven City Council Member)

George Brewer (Orion Aircraft Services)

Rex Singerling (Grand Haven Airport Tenant)

Ben Ennenga (Grand Haven Airport Tenant)

First Call to the Audience: Geri McCaleb, Mayor of the City of Grand Haven- Mayor McCaleb discussed the large number of noise complaints received from City residents in the past few months regarding the increased number of airplanes and helicopters flying over the City of Grand Haven. Earle Bares responded with possible solutions which included asking SkyDive Grand Haven to change the flight path of the departing and arriving aircraft, as well as asking the high performance turboprop skydive aircraft to adhere to a modified approach and departure. Earle also recommended that citizens with noise complaints should first contact the Grand Haven Airport to register a complaint, and then register their complaint with the Federal Aviation Administration (FAA) through their website :

https://www.faa.gov/about/office_org/headquarters_offices/apl/noise_emissions/airport_aircraft_noise_issues/noise/

Mayor McCaleb also discussed the death of a skydiver on August 17, 2019, at the Grand Haven Airport. Tom Manderscheid noted that the FAA and Grand Haven Public Safety were investigating the accident, and that they would have definitive answers to her questions. City Council Member Bob Monetz- Bob questioned the amount of control the Airport Manager has over the skydiving activities. Earle Bares responded that only the FAA has control over any flight operations, and that the Airport Manager can only suggest changes or ideas to any flight operation at the airport. Ben Ennenga, Grand Haven Airport tenant- Ben has been researching aviation radios appropriate for the Grand Haven Airport, and he recommends the Icom A120B. This radio would replace the current base station which is now obsolete. Earle Bares (Grand Haven Aviation Association and EAA Chapter 211) – GHAA and airport personnel installed two new windsocks (near Runway 27 and on the SkyDive Grand Haven hanger). Coast Guard Parade float was a success. Hanger Dance scheduled for September 14, 2019. EAA Chapter 211 – have flown 160 Young Eagles this year.

Acceptance of the June 25, 2019 Airpark Board Meeting Minutes : Motion by Richard Clapp, supported by Chris Kostamo, to approve the minutes. The motion was passed unanimously.

July Financial Statement : Tom Manderscheid announced that Grand Haven Airport financial forms (Revenue and Expenditure Report for Grand Haven Airport, Comparative Balance Sheet for Grand Haven Airport) will no longer be required to be accepted by the Airpark Board, and in the future these forms will only be advisory in nature.

New Business: Election of New Airpark Board Chairperson – Chris Kostamo nominated Tony Van Houwelingen to be the new Board Chairperson. Tony Van Houwelingen was elected unanimously. Former Chairperson Ben Ennenga was thanked for his many years of service to the Grand Haven Airpark Board.

Old Business: Beacon Tower update: Earle Bares reported that a construction meeting has been scheduled for September 9, 2019. It will take about two weeks to install the new beacon. The old beacon tower will be dismantled after the new beacon is installed. **Hanger Occupancy Update :** Earle Bares reported that we now have 53 aircraft in hangers, and we currently have two A Row hangers available.

Airport Manger Report – Earle Bares 1. General Info - In the past 3 years, we have seen significant increases in number of aircraft on the field, number of operations, and gallons of fuel sold. Earle is pursuing more aircraft opportunities to be based at the Grand Haven Airport (crop dusting, light sport aircraft rental, air taxi). We have also seen record number of aircraft based at Grand Haven, record fuel sales, promotion of the airport through social media, Open House

events, Young Eagle flights, and helicopter rides. **2. MDOT Inspection** – every item met MDOT requirements. **3. FAA Inspections** – many FAA inspections have occurred, and each inspection has found no faults. **4. Airport Activity** – 1408 operations in June, and 1844 operations in July, sold 4335 gallons of Avgas in June, and 5719 gallons of Avgas in July, current fuel price \$4.44 per gallon, 54 aircraft based on the field. **5. Airport Facilities** – Painting of maintenance office is complete. PAPI and REIL Light Boxes will be painted soon. Jet Fuel Farm – an electronic “encoder” is needed to complete the Jet A Fuel Farm, and Jet fuel sales could occur soon. Richard Clapp asked if it would be feasible to paint advertisements on the roofs of our hangers. Earle and Tom will look into this issue. **Safety Projects** – Rotating Beacon should be installed this fall. Runway 9/27 Rehab project is in process. Air Easement Rights project is in process. Currently have 6 NOTAMS regarding Grand Haven Airport. Drone/Radio Controlled Aircraft – new rules recently issued by the FAA that will affect this hobby. **Aircraft Maintenance** – Orion Aircraft performed maintenance on 13 aircraft in the past two months. **Flight Operations** – Cessna 172 operations are slow due to aircraft problems and instructor availability. **Fuel Operations** – Sold \$45,000 of fuel in June and July.

Administrative Liaison Report – Tom Manderscheid : **1. Accounts Receivables** – Accounts Receivables 60-90 days in the arrears there are zero dollars. We have been very successful in collecting two accounts with a value of approximately \$2000.00. **2. Liquidity** – The Airport Fund cash balance as of August 13, 2019 is \$163,604.00. **3. Capital Improvement Program 2019-2020** - Prein & Newhof has been directed to begin the process for acquiring two parcels, E62 and E63, identified on the east approach. The Grand Haven City Council has approved their agreements for Professional Consultant Services contract and the contract for Professional Engineering Services for the Design: Rehabilitate Runway 9/27. **4. Beacon Light Pre-Construction Meeting-** Meeting was scheduled for August 26, 2019 with MDOT and County Line Power officials. Earle Bares and Tom Manderscheid represented the City. Jon Van Duinen of Prein & Newhof led the discussion. **5. Maintenance Hanger** – We are in the process of painting the exterior of the offices (east and south walls). The colors are matching and the building is looking quite attractive. **6. Hanger Occupancy** – All tenants that have been notified have been removed. SkyDive Grand Haven has two airplanes residing in the EAA Building. **7. MDOT MAP Meeting** – this meeting is scheduled for October 15, 2019 in Lansing.

Final Call to the Audience - No comments.

Adjournment – Motion by Craig Christilaw, supported by Chris Kostamo, to adjourn. Motion passed unanimously at 7:25 pm.

Respectfully submitted,

Craig Christilaw, Grand Haven Airpark Board Secretary