

Grand Haven Memorial Airpark

Airpark Board Meeting Minutes

May 28, 2019

Meeting called to order: at 5:30 pm by Chairperson Ben Ennenga

Present: (Board Members)

Ben Ennenga

Tony Van Houwelingen

Richard Clapp

Dale Hagenbuch

Craig Christilaw

Tom Manderscheid (Temporary Board Liaison)

Earle Bares (Airport Manager)

Absent:

Chris Kostamo (excused)

Guests:

Rex Singerling (Grand Haven Airport tenant)

Tony Gwinn (Owner – SkyDive Grand Haven)

Dennis Scott (Grand Haven City Council Member)

First Call to the Audience: 1. Tony Gwinn (SkyDive Grand Haven) asked that the Board consider allowing food trucks (Righteous Cuisine, Hero Sandwich, etc.) to operate at the airport each weekend of the skydiving season. The board expressed concern over insurance, local food permits, and restroom facilities. It was agreed that SkyDive Grand Haven would provide copies of insurance and local food permits for all food truck companies, and would also provide one portable restroom for use at the SkyDive Grand Haven facility. 2. Earle Bares (Grand Haven Aviation Association and EAA Chapter 211) - GHAA Dawn Patrol is June 1, 2019. Breakfast 8-11 am. Hot dogs 11 am -1 pm. Young Eagles entire day. GHAA obtained 24 new tables. GHAA Hanger Dance is September 14, 2019. EAA Chapter 211 – Brian Greene discussed building a Van’s RV airplane. 3. Ben Ennenga discussed with Tony Gwinn the plan for aircraft and skydiver movements during the 2019 Dawn Patrol.

Acceptance of the April 23, 2019 Airport Board Meeting Minutes : Motion by Craig Christilaw, supported by Dale Hagenbuch, to approve the minutes. The motion was passed unanimously.

Acceptance of the Financial Statement for May 2019 – After discussion about Revenues/Appropriations and Amended Budget by member Richard Clapp, the board decided to table this topic until the June 2019 meeting so as to allow for more information to be compiled.

New Business : Chairperson Ben Ennenga welcomed new board member Dale Hagenbuch to the Airport Board. Dale's term expires on June 30, 2021.

Old Business : Hanger Occupancy Update – Earle Bares reported that all east row hangars are rented to aircraft. All A row hangars are rented to aircraft except for one hangar. Grand Haven Airport is home to 56 aircraft – 36 in east hangars, 13 in west hangars, 2 in tie-downs, 1 in maintenance, and 4 in Skydive Grand Haven hangar. Earle reported that two aircraft will be leaving Grand Haven Airport soon, and these two vacancies will be filled soon.

Administrative Liaison Report – Tom Manderscheid :

- 1. Accounts Receivables** – Accounts Receivables 60-90 days in the arrears is at zero dollars. There is \$630.00 in the over 60 days in the arrears.
- 2. Liquidity** – The Airport fund cash balance as of May 21, 2019, is \$144,600.91.
- 3. Capital Improvement Program 2019-2020** – Prein & Newhof has been directed to begin the process for acquiring two parcels, E62 and E63, identified on the east approach. Tom has received their draft agreement for Professional Consultant Services contract. Tom also received the contract for Professional Engineering Services for the Design : Rehabilitate Runway 9/27. Tom is waiting for MDOT to approve the contracts and the amounts. These will be presented as soon as MDOT approves but no later than June 7, 2019. The contracts will be presented to City Council on June 18, 2019.
- 4. Hanger Occupancy** – Tom noted that Earle Bares continues to work with the present tenants that have been notified to move. One tenant has been notified to move out by May 31, 2019.

Airport Manager Report – Earle Bares :

- 1. FAA Flight Check** – a FAA flight check was recently completed, and they noted that one REIL (Runway End Light) was inoperative. This light has since been repaired.
- 2. Airport Tour** - The airport recently hosted an airport tour with some students from Grand Haven High School, and the tour was very successful.
- 3. Cranes and obstacles** – The airport continues to monitor tall cranes and construction projects near the airport, issuing NOTAM's as necessary.
- 4. Airport Activity** – Fuel sales are 40% higher than last year, 435 aircraft operations, 1147 gallons of aviation fuel sold, current fuel price is \$4.44 per gallon, 56 aircraft on the field, and 8 aircraft worked on by maintenance.
- 5. Airport Facilities - Maintenance Building** – hangar door seals and south side office siding has been installed. Ceiling lights have been repaired, with one needing to be replaced. Hangar and office roof leaks are being addressed.
- 6. Hangars** – Repaired five hangar doors, and yearly lubrication and maintenance has begun. Skydive Grand Haven roof is leaking and is being addressed.
- 7. Grounds Maintenance and Repairs** – the new Grounds Maintenance and Repair Technician

(Doug Furton) is doing an excellent job! All airport grounds have been mowed, certain areas have been rolled, sprinklers repaired, mower maintenance performed, and DEQ checks performed. **8. Airfield and Runway Repairs** – West end REIL has been repaired, as well as many taxiway edge, threshold, and sign lamps. Many thanks to Ben Ennenga for his help! **9. Fuel Terminal** – Hose reel has been repaired, and all DEQ checks have been completed. **10. Safety Issues** – Road signs have been installed, and new rotating beacon will be installed this fall. **11. Fuel Operations** - The cost of aviation fuel has risen, and the new price at Grand Haven is \$4.44 per gallon.

Final Call to the Audience – **1.** Rex Singerling noted that the Federal Government is making funds available to small airports, and he is hoping that Grand Haven Airport might be in line to receive these funds. Earle reported that the Airport Management is aware of this program, but Grand Haven Airport does not qualify for these funds. **2.** Dennis Scott shared a letter from a Grand Haven resident complaining about the noise from the aircraft using the Grand Haven Airport.

Adjournment – Motion by Richard Clapp, supported by Ben Ennenga, to adjourn. Motion passed unanimously at 7:12 pm.

Respectfully submitted,

Craig Christilaw

Grand Haven Airpark Board Secretary