

Grand Haven Memorial Airpark

Airpark Board Meeting Minutes

January 22, 2019

Meeting called to order: at 5:30 pm by Chairperson Ben Ennenga

Present: (Board Members) Tony Van Houwelingen

Ben Ennenga

Richard Clapp

Craig Christilaw

Tom Manderscheid (Temporary Board Liaison)

Earle Bares (Airport Manager)

Absent: Chris Kostamo (excused)

Guests: Dennis Scott (Grand Haven City Council Member)

First Call to the Audience: 1. Earle Bares (Grand Haven Aviation Association and EAA Chapter 211) noted that Raw Dogs CRW (Canopy Relative Work) Events had withdrawn the request for permission to camp on the airport property during the Raw Dog Parachute event of August 15-18, 2019. Earle also noted that the GHAA Dawn Patrol (June 1, 2019) will not be hosting a World War II Mitchell B-25 bomber, as this aircraft now requires a 4000' runway, and the Grand Haven Airport main runway is only 3750' long. The GHAA is now searching for a replacement aircraft to be featured at the Dawn Patrol. Earle also mentioned that Joy Gaasch (President of the Grand Haven Chamber of Commerce) led a presentation at the GHAA January 5, 2019 meeting. The topic of the presentation was the state of the study requested by the City of Grand Haven regarding the viability and future of the Grand Haven Memorial Airpark. Earle also noted that EAA Chapter 211 members are building 12 aircraft at this time. 2. Dennis Scott mentioned that the study on the viability and future of the Grand Haven Memorial Airpark still needs to be funded, and that this study will likely extend into Fiscal Year 2019-2020.

Acceptance of the December 18, 2018 Airport Board Meeting Minutes: Motion by Craig Christilaw, supported by Ben Ennenga, to approve the minutes. The motion was passed unanimously.

Acceptance of the Financial Statement for January 2019: Motion by Craig Christilaw, supported by Ben Ennenga, to approve the document. The motion was passed unanimously.

New Business: There was no new business to discuss.

Old Business: 1. Update on tree trimming and removal – to be reported in Administrative Liaison Report. 2. Airport beacon light progress – to be reported in Administrative Liaison Report. 3. Community Hanger Door Update – Earle Bares reported that the new hanger door is installed and operating. A limit switch needs to be adjusted, and some metal trim needs to be painted, but the project is very near completion. 4. Hanger Occupancy Update – Earle Bares reported that GH Airport now has 49 aircraft housed in hangers, which has set a record for the airport.

Airport Manager Report – Earle Bares: 1. Earle reported that we now have 49 aircraft on the field, more than at any time in the past 30 years. In 2018, GH Airport sold \$92,895.00 of fuel, the highest on record. 2. Also, Earle reported that last year (calendar) the airport generated record revenue (not including grants or insurance settlements) of about \$154,000. Expenses, not including tree trimming, 5% grant expenditures, insurance money door project, or depreciation was about \$114,000 (this does however include a \$10,000 contractual amount). That of course leaves \$40,000 for tree trimming and the 5% City's grant portion to break even. In most years the revenue is about equal to expenses (and again other than grant projects/depreciation). 3. Also, Earle reported that the new airport beacon project is under way and should be completed midsummer 2019. 4. There are about 5000 public use airports in the United States – of which half are considered General Aviation airports and are in the National Airport System. About half again of these are "local airports" (1,278 airports). There are about 35,000 towns and cities in the United States and therefore we are one of the less than 4% of the towns and cities to have a local airport that is part of the National Airport System. Local airports are a critical component of our general aviation system and in our case even more so as we are part of the National Airport System. 5. Regarding airport activity for December 2018, there were 234 aircraft operations, 606 gallons of Avgas sold, with a total of 48 active aircraft at the GH Airport. 6. Regarding Airport Facilities, the Aircraft Maintenance Hanger is scheduled to have door seals and siding replaced. 7. The airport flagpole has a broken chain, and will be repaired. The cracked and peeling runway and taxiway crack seal is peeling, and will be repaired in the spring 2019. 8. The aircraft maintenance facility (Orion Aircraft Services) continues to be very busy. 9. Grand Haven Airport Activity continues to increase. In 2015, MDOT Operations were 976, and gallons of fuel sold were 5,214. In 2018, MDOT Operations were 9,572, and gallons of fuel sold were 21,034. 10. Regarding Flight Operations, Earle has purchased a Cessna 172 for flight instruction and rental.

Administrative Liaison Report – Tom Manderscheid:

- 1. Accounts Receivables-** Tom reported that Accounts Receivables 60-90 days in the arrears is \$72.00. Four old accounts valued at \$4,794.00 were written off. All hanger tenant information was checked, ensuring that all tenants will be billed properly.
- 2. Liquidity –** The Airport fund cash balance as of 12/31/2018 is \$233,626.00. This includes the insurance reimbursement check of \$148,030.00 less the Community Hanger door of \$38,000.00.
- 3. Local Trees 100% -** Tree trimming on trees on 10 parcels began on January 21, 2019. Notification letters were mailed to property owners on January 3, 2019. The original cost proposal of \$17,650.00 plus an additional contingency of \$2,350.00 was approved by Grand Haven City Council. The project should be completed within 2 weeks.
- 4. Beacon Light –** The Notice of Award has been signed and sent back to Prein & Newhof, who will mail it to County Line Power LLC , after which time we will receive contracts for the City Council to act upon. MDOT AERO will transfer \$75,000.00 on January 23, 2019 to the City of Grand Haven to be used for a Block Grant. The contract price to the low bidder is \$61,518.75, Prein & Newhof Contract Administration of \$11,000.00, and MDOT Administration of \$2,481.00.
- 5. MDOT AERO Grant 2018-0559/A1 –** We received a contract amendment for additional crack sealing of \$8,000.00 while performing the taxiway/apron rehabilitation work. The total cost was absorbed by MDOT AERO but City Council had to approve with a certified resolution. The Mayor and City Clerk approved and the contracts have been mailed back.
- 6. Preparation of the 2019/2020 Operating and Capital Budget –** Earle Bares and Tom Manderscheid will be working on the budget with submittal to the City Manager’s office by the third week of February 2019.
- 7. Community Hanger Door –** The door has been installed and is working well. Total cost was \$38,000.00.
- 8. Hanger Occupancy -** Earle Bares continues to work with the tenants that have been notified to move.

Final Call to the Audience – No comments.

Adjournment - Motion by Craig Christilaw, supported by Ben Ennenga, to adjourn. Motion passed unanimously at 7:07 pm.

Respectfully submitted,

Craig Christilaw

Grand Haven Airpark Board Secretary