

Grand Haven Memorial Airpark Airpark Board Meeting Minutes

April 25, 2017

Meeting called to order: at 5:33 pm

Chairperson Ben Ennenga

Present: (Board Members) Crystal Bultje
Ben Ennenga
Jack Frost
Paul Rose
Tony VanHouwelingen

Tom Manderscheid (Board Liaison)
Earle Bares (Airport Manager)

Absent: Craig Christilaw (excused)

Guests: Dennis Scott (City Council)

Motion by Paul Rose, supported by Ben Ennenga to approve the Board Meeting minutes of February 21, 2017. Motion passed unanimously.

Call to Audience:

Earle Bares speaking on behalf of Grand Haven Aviation Association and EAA Chapter 211: GHAA received a \$4,000.00 grant to support ACE Camp. Ace Camp will not happen this summer but is now planned for July 13th, 2018.

EAA Chapter 211 has Young Eagle Flights tentatively scheduled for July 15th (airport open house) and August 12th (Dawn Patrol)

Crystal Bultje asked about the volunteer needs for the above events. She stated that if she were given a job description for what the volunteer needs are, she would work on securing some people to fill the need.

See flyer for additional information

New Business: None

Old Business: Provisional Airport License

The provisional license is in effect until May 1st. Tom Manderscheid has attempted to contact Randy Collier at MDOT and has left messages. Several factors were responsible for the remaining trees not being addressed including the early spring and the time required to conclude the bidding process. A contract has been secured for the tree removal (other than parcel E61) The price is locked in at \$3,500.00 and the work will take place at first opportunity in the early Fall based on the Oak Wilt threat. Tom Manderscheid suggested that based on the effort made to address the MDOT violations, which was significant, MDOT will likely grant an extension to the provisional license.

FBO Report:

Earle Bares (Airport Manager)

See FBO report handout for additional details

Airport Manager Earle Bares would like to make the Airport a non-smoking environment and he also wants to prohibit vehicles from driving onto the ramp for reasons of aircraft safety and liability. The Board will support Earle's decision and suggested he look into the required signage. It was suggested perhaps there could be a smoking area created in one spot to accommodate the smokers. Earle will consider the suggestion.

Administrative Liaison Report:

Tom Manderscheid

Accounts Receivables:

Accounts receivables arrears to date are \$6,076.79 as of 2-15-2017

Liquidity:

The Airport fund cash balance as of 4-25-2017 stands at \$1,065.00. We used some cash to pay for Parcel E61 (\$32,766.40) and a Prein & Newhof Contract (\$10,257.21) that will be reimbursed at 95% or \$40,872 by the State of Michigan to the Airport account.

Multi-Purpose Room

FY2017 Revenues total \$8,310 with \$5,000.00 budgeted. Total revenues for the life of the room are at \$25,2311.00. Tom anticipates revenues to be \$9,500.00 to \$10,000.00 by end of our fiscal year, June 30, 2017.

Lighting Project: Since the new LED lights were installed at the airport 17 months ago, our electric usage indicates a reduction of 21.11% which equals a cost savings of \$2,355.56 for the same period. We should see a payback, minus the rebate, in 24 months.

Maintenance Hangar: The east wall has been completed by Gancarz Builders at a cost of \$7,833.00. Tom has requested that Gancarz Builders provide an estimate to replace the final four windows in the hangar and to side the front entrance to the building.

Provisional License: See Old Business

2nd Call to Audience: None

Motion made by Jack Frost and supported by Paul Rose to adjourn the meeting at 7:12 pm.
Motion passed unanimously.

Respectfully submitted,

Jack Frost
Airpark Board Secretary