

PLANNED DEVELOPMENT APPLICATION

City of Grand Haven, 11 N. Sixth Street, Grand Haven, MI 49417

Phone: (616) 847-3490 Fax: (616) 844-2051 Website: www.grandhaven.org

1. Project Information

Address/location of property: _____

Name of Development: _____

Parcel #: _____ Current Zoning District: _____

Current Use: _____ Proposed Use: _____

Area in Acres: _____ Zoning of adjacent properties: _____

2. Applicant

Name: _____

Company: _____

Address: _____

Phone #: _____

Fax #: _____

Email: _____

3. Property Owner

Name: _____

Company: _____

Address: _____

Phone #: _____

Fax #: _____

Email: _____

4. Required Attachments

- Application (14 copies)
- Preliminary Development Plan (14 copies)
- Narrative (14 copies)
- See Section 40-421.04.D of the City of Grand Haven Zoning Ordinance for additional details

5. Application Fee: \$700.00 (covers the Rezoning and Preliminary Development Plan review only)

By signing below, permission is granted for city staff, including Planning Commissioners, to enter the subject property for purpose of gathering information to review this request. In addition, the applicant agrees to perform the described work in accordance with all applicable Sections of the City of Grand Haven Code of Ordinances. Signer will insure that all inspection requests are made a minimum of 24 hours prior to the requested time.

Signature of Applicant: _____ Date: _____

Print Name: _____

Signature of Owner: _____ Date: _____

Print Name: _____

Office Use Only

Case #: _____ Date Received: _____ Paid (Y/N): _____



**THE FOLLOWING PAGE IS FOR REFERENCE ONLY
AND SHOULD NOT BE SUBMITTED WITH YOUR APPLICATION**

The City of Grand Haven Planning Commission meets in a regular session on the second Tuesday of each month at 7:30 p.m. in the City Council Chambers, 519 Washington, Grand Haven, Michigan.

Materials related to requests for Board action, including any required fees, must be filed at the Community Development Department located at 11 N. Sixth Street, Grand Haven, Michigan, 49417. Questions may be directed to Jennifer Howland, Community Development Manager, at (616) 847-3490.

Filing requests which are not complete or which are not filed by the meeting deadline, as determined by the Community Development Manager, will not be placed on the agenda of the respective Board meeting, nor will they be considered at the respective Board meeting.

Filing deadlines are established:

- To comply with various Ordinance requirements;
- To permit adequate time for staff to arrange the notice for publication as may be required;
- To permit adequate time for staff to arrange the mailing of notices as may be required;
- To permit adequate time for the Board and staff to review the filed materials.

Filing deadline

December 13, 2017
January 17, 2018
February 14, 2018
March 14, 2018
April 18, 2018
May 16, 2018
June 13, 2018
July 18, 2018
August 15, 2018
September 12, 2018
October 17, 2018
November 14, 2018
December 12, 2018

Meeting Date

January 9, 2018
February 13, 2018
March 13, 2018
April 10, 2018
May 15, 2018 (*note special date*)
June 12, 2018
July 10, 2018
August 14, 2018
September 11, 2018
October 9, 2018
November 13, 2018
December 11, 2018
January 8, 2019

Please note that a Pre-Application Conference is required prior to submission of an application for a Planned Development. See Section 40-421.04 of the City of Grand Haven Zoning Ordinance for the Planned Development application process, submittal requirements, and approval procedures.

