

**CITY OF GRAND HAVEN
PLANNING COMMISSION
2024 FILING DEADLINES AND MEETING DATES**

The City of Grand Haven Planning Commission meets in a regular session on the second Tuesday of each month at 7:00 pm at the City Council Chambers, 519 Washington, Grand Haven, Michigan.

Materials related to requests for Board action, including any required fees, must be filed at the Planning Department located at 519 Washington Ave, Grand Haven, Michigan, 49417. Questions may be directed to Brian Urquhart, City Planner, at 616-935-3276.

Filing requests which are not complete or which are not filed by the meeting deadline, as determined by the City Planner, will not be placed on the agenda of the respective Board meeting, nor will they be considered at the respective Board meeting.

Filing deadlines are established:

- to comply with various Ordinance requirements;
- to permit adequate time for staff to arrange the notice for publication as may be required;
- to permit adequate time for staff to arrange the mailing of notices as may be required;
- to permit adequate time for the Board and staff to review the filed materials.

Filing deadlines are established at **34 calendar days** prior to the Commission meetings:

Filing Deadline

December 6, 2023
January 10, 2024
February 7, 2024
March 6, 2024
April 10, 2024
May 8, 2024
June 5, 2024
July 10, 2024
August 7, 2024
September 4, 2024
October 9, 2024
November 6, 2024
December 11, 2024

Meeting Date

January 9, 2024
February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024
August 13, 2024
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024
January 14, 2025