

APPLICATION FOR DEMOLITION OF A BUILDING

City of Grand Haven, 11 N. Sixth Street, Grand Haven, MI 49417

Phone: (616) 847-3490 Website: www.grandhaven.org

PROCEDURE FOR DEMOLITION PERMITS

1. Applicant to receive Demolition Permit Application from the Community Development Department, 11 N. Sixth Street, Grand Haven, MI 49417.
2. Applicant must provide documentation showing proof of proper utility shutoff/disconnection from applicable utility companies when the application is submitted.
3. For commercial demolition the applicant must have a City of Grand Haven Building Wrecker License. Fee for yearly City license is \$25.00 and is obtained through the Clerk's Office. This process may take several days. Please contact the Clerk's office at (616)847-4886 regarding requirements for this City License.
4. For residential demolition the applicant must have a current State of Michigan Residential Builders License.
5. When the completed demolition application is returned to the Community Development Department and any required city license is verified, the Demolition Permit can be issued. Please allow at least 48 hours processing time.
6. Fees are set by the City Council and must be paid when the application is submitted:

Garage or Foundation Only	\$ 35.00
Single Family Home	\$ 75.00
Principal Structure Not Single Family Home	\$120.00
7. Any dumpster being used that is not located on private property must be approved by the Department of Public Safety before being placed. Proper lighting and barricades will be required. Please contact Public Safety at (616)842-3460.
8. The sewer lateral line and water service line must be capped PRIOR to demolition of the structure. Contact the Department of Public Works at (616)847-3493 to arrange for the inspection of your capped lines BEFORE the lines are buried.



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1. Fee Schedule

- _____ \$ 35.00 Garage or Foundation Only
- _____ \$ 75.00 Single Family Home
- _____ \$120.00 Principal Structure Not Single Family Home

2. Project Information

Address of building to be demolished: _____

Date demolition will be started: _____

Name of **Owner** of building being demolished: _____

Owner address: _____

City/State/Zip: _____ Phone: _____

3. Contractor

Name of **Demolition** Company: _____

Contact Person: _____ Phone: _____

Address: _____

City/State/Zip: _____ Phone: _____

Is Company Licensed with the City of Grand Haven for Demolition: Yes _____ No: _____

What is Company's expiration date for **Local License** with the City of Grand Haven? _____

Insurance Carrier: _____

(Attached Certificate - P/L 50,000/100,000 - PD \$25,000 and the City must be listed as additional insured)

Proof of Workers Compensation: _____

4. Utility Shutoff/Disconnection

_____ **Water & Sewer:** Provide a copy of the Department of Public Works permit and scheduled date of inspection.

_____ **Electric:** provide documentation from Board of Light & Power of property shutoff/disconnection.

_____ **Gas:** Provide documentation from Michigan Gas of property shutoff/disconnection.

I hereby certify that the above named building shall be fully and completely demolished by this date: _____, that public liability insurance is carried by myself on the named licensee, naming the City of Grand Haven as co-insured of said policy, that worker's compensation is in effect where applicable, and that all related utility companies have been notified and shut-off/disconnection will be completed prior to the commencement of demolition.

DEMOLITION MAY NOT TAKE PLACE UNTIL THE PERMIT HAS BEEN ISSUED FOR THE PROJECT

Signature of Applicant: _____ Date: _____

Print Name: _____

Office Use Only

Permit #: _____ Date Received: _____ Fee: _____

Date of Approval: _____ Date of Denial: _____ Approved by: _____

